



## Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, September 9, 2019

I. The regular meeting was called to order at 7:00 p.m. by Town Chairman, Cory Cochart. Pledge of Allegiance recited. Board of Supervisors (BoS) present: Jordan Nowak and Jesse Jerabek. Others present: Tim Strnad, Town Treasurer, Joe Jerabek, Town Assessor, Lynda Cochart, Dick Bultman, Carol Wautlet, Mick Sagrillo, Suzy Vania, Paul Wallace, Matthew Thayse, Joe Vincent, Brent Eisenman, Vicki Alberts, Steve Alberts, Sandy Weisenmueller, Joe Musial, and Jodi Parins.

II. **September 9, 2019 Agenda:** Motion made to approve agenda as submitted (Nowak/ Jerabek). Motion carried. Motion made to limit Town of Lincoln Board meetings to 9:30pm (Cochart / Jerabek). Motion carried.

III. Supervisor Nowak questioned August minutes re: his email sent that ToL Board may take action after new Town Hall bids were opened at 7.17.19 special meeting. No corrections necessary. **Motion made to approve August 5, 2019 meeting minutes** as submitted (Jerabek/Nowak). Motion carried.

IV. **Treasurer's Report:** Strnad gave report on Town of Lincoln Income, Checking, CD, and Savings accounts. Motion made to approve August Treasurer's Report (Jerabek / Nowak). Motion carried.

V. **Clerk's Report:** Town Clerk reported on work completed /correspondence received during previous month to include: Transported election machines back to township after annual maintenance, returned 3 special assessment letters, reviewed and updated town financials, and signed new town hall loan papers at Bank of Luxemburg- monthly auto payment paperwork still pending, and attended one PC hearing/meeting. Correspondence: WTA September 9 magazine, notice of DOR Property Tax Aids/Levy Limit Worksheet reports available, WISLR packet for road ratings update, Election Training and Annual Clerk/Treasurer meeting to be held on 10.30.19, DOR Levy Limit worksheet available, notice of 2020-2021 LRIP program meeting 9.12.19 at 8:00 AM, Sept. WTA Fall Workshops, DNR Electronic Recycling packet, notice of manure spill on Cty P/Pheasant Rd, and County Hwy Commission report of increased fringe rate /decreased small tool rate.

VI. **County Supervisor's Report:** Cory Cochart gave report: Zoological Society thanked board for involvement w/ new deer/ goat bldg., KCDEC gave report, Supervisor Dobbins asked about an economic gardening seminar, Library report available for review, ATV ordinance mentioned & waiting on amendment from Hwy Safety Committee, and presentation of phase 1 of Public Safety study given- voted on moving forward on phase 2 of study, resolution for County employee pay plan passed by 18-1 vote, agreement between City of Kew and County on Cty E/River Rd project passed, and funds for software for KCDEC approved. Resolutions: collection of court debt passed by 19-0 vote, on Housing Study tabled, approval of D&S Machine to supply grates for rainwater detention at Fairgrounds, Bridge Aid for Town of Ahnapee, amendment to Comprehensive Plan, to State on EMS Incentive, to State for Medicaid Waiver, and next meeting at 9.17.19. Violence Intervention has golf outing on 9.14.19.

### VII. Resolution/Ordinances:

a. Motion made to approve **Fee Schedule Resolution** (Jerabek/Nowak). Motion carried.

#### b. Ordinances Recommended to Board for Approval:

- Motion made to approve **Short Term Rental Licensing Ordinance** (Nowak/Jerabek). Motion carried.
- Motion made to approve **Ordinance Amending the Livestock Facility Siting & Licensing Ordinance and Amendment to the Livestock Facility Siting and Licensing Ordinance** (Jerabek/Nowak). Motion carried.
- Motion made to approve **Telecommunication Tower Ordinance** (Jerabek/Nowak). Motion carried.
- Motion made to approve **Citation Ordinance** (Jerabek/Nowak). Motion carried.

c. **ATV/UTV Ordinance:** Update next month.

VIII. **Planning Commission (PC) Report:** Sagrillo reviewed PC activity over last month- 8.28.19 public hearing on Conditional Use Permit for Broadband tower held; list of requirements were not ready to be submitted- 2<sup>nd</sup> PC meeting charge will apply. Public hearing on four resolutions was held to turn in to ordinances. Also listened to Dave Rueckl request on constructing storage building for fuel oil truck. No DATCP answer received yet on Kinnard's project. There were two manure spills in ToL: (Kinnards) 8.14.19 and (Elna) 9.6.19, where Land & Water and Kew Cty Public Health was involved. There will be a meeting on 9.11.19 at 6:30pm @Ahnapee Town Hall where DNR will respond to questions on spills. Land & Water will host water testing on 10.17.19, those interested should contact L&W. Discussion on whom would be responsible for costs of testing.

a. Impact Fee State statute requirements have been reviewed by Sagrillo. WTA may be asked for guidance on an Impact Fee Ordinance.

XI. **Zoning:** KRE paid their \$21,318.75 building permit fee. Clerk will create invoice for reimbursement for legal expenses of \$1000 from Kewaunee Renewable Energy per agreement.

### X. Business/ Actions:

a. **KCEDC Contribution:** Chairman to check with WTA.

b. **Speed Limit Posting- Maple Road:** Improvement on speeding improved. Motion made to update all of Maple Rd to 35mph (Nowak/Jerabek). Motion carried.

**c. Raising of Tax Levy Discussion:** Treasurer Strnad reviewed process of raising levy in township above what is allowed by State Statutes. Current tax levy of \$68,500 is lowest levy in Kewaunee County. Increased bills for fire equipment, snow removal, ditch cutting, and road repair have been managed to be paid in last few years using ToL savings. With savings starting to be depleted and curbside garbage pickup scheduled to reduce tax levy by what was paid for garbage collection in 2013, he feels now is the time to raise the tax levy. Principal and interest for town hall loan could be added to levy. ToL Board of Supervisors would need to vote on a resolution to raise the tax levy, then the public would have to endorse this resolution and vote on levy at a public meeting held within 20 days of BoS resolution. Results would then be forwarded to the Dept. of Revenue. Levy could be raised in more than one year. Supervisor Jerabek made motion to accept amended financials, Supervisor Nowak requested to put back on agenda for next month.

**d. Untidy Yards Update:** Update next month.

**e. Whole House Water Treatment Study:** Stonehouse attorney has submitted a list of questions to ToL attorney on historic conversations; update next month.

**f. Cedar Road Repair:** Temporary patches are scheduled, needs to talk with L. Fenendael about cost share.

**g. New Town Hall:** Contract drawn up by ToL attorney and signed for acceptance of bid with BJP Construction. State of Wisconsin has approved plans and loan papers have been approved and signed. Heating plan needs to be approved yet. Kinnards would like to take off one more cutting of hay at property. Site work and excavation would be done if possible this coming month to avoid winter charges. BJP Construction has until March 1, 2020 to complete construction. Preliminary costs are at approximately \$270,000 and donations will be addressed in tax stuffer this year, with limit of \$275,000 to be spent. Jerabek supplied different options for paint colors, flooring and steel. Lynda Cochart publicly thanked Jesse Jerabek for all work completed on Town Hall free of charge to ToL. Parins suggested no carpeting. Building is now located in center of lot. Soil evaluation to be ordered. On-demand water heater has been specified and state recommendation is to use bottled water. No sprinkler system is necessary for 99 person capacity and use of stove-top is allowed. Holding tank will be installed.

**h. Current Town Hall Repairs:** Motion made to repair/replace front door of current ToL not to exceed \$1000 (Jerabek / Nowak). Motion carried.

**i. Discussion re: irrigation of wastewater collected from feed pads.** Update next month; Dr. Borchardt is willing to be involved.

**XI. Public Comment:** (Wallace) Asked about status of spraying of Phragmites in ToL. *Wild parsnip had been sprayed, but there is no definite info on next round- last year 70% of planned spraying took place.* (Musial) What will be done with Japanese Knotweed? Town of Ahnapee raised their tax levy and reported their per diem charges are much higher than ToL chairman charges. 8.14.19-Called to block culverts on Chestnut during manure spill. Reported it was raining while Kinnards were spreading manure. Four days prior to ELNA manure spill, got sick and well water was brown. Asked for Chairman to go to County Board re: costs for well testing to be paid by responsible parties. Stated Peninsula Pride received possible grant to control runoff. Feels public health is being ignored.

**XII. Agenda Items for Next Meeting 10.7.19:** Speed Limit Maple Rd; Whole House Water System; Untidy Yards; Cedar Road Work; New Town Hall; Drip Irrigation of Feed Pad Wastewater; Raising of Tax Levy Discussion; KCEDC Contribution; Current Town Hall Repair; Amended Town Financial

**XIII. Bills** were reviewed and motion made to approve payment of bills (Jerabek/Nowak). Motion carried.

**XIV. Adjournment:** (Jerabek/Nowak) 9:04pm.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon