

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Cory Cochart. Pledge of Allegiance recited. Board of Supervisors (BoS) present: Jordan Nowak and Jesse Jerabek. Others present: Tim Strnad, Town Treasurer, Joe Jerabek, Town Assessor, Lynda Cochart, Paul Wallace, Jenny Nowak, Matthew Thayse, Carol Wautlet, Mick Sagrillo, Brent Eisenman, Dick Bultman, and Eric Weidner,

II. **December 2, 2019 Agenda:** Motion made to approve agenda as submitted w/ addition of FSA Committee Ballot (Jerabek/Nowak). Motion carried.

III. **Motion made to approve November 4, 2019 meeting minutes** as submitted with addition of Joe Jerabek comment to Public Comment (Jerabek/Nowak). Motion carried. Supervisor Nowak questioned why November monthly meeting minutes were already posted to town website. Clerk explained posted minutes were *draft copy*; drafts are able to be posted legally before approved and able to be revised as necessary. Nowak also questioned why Joe Jerabek's comments re: road cleanup by local farmers were not included in Public Comment. Clerk will review tape of minutes.

IV. **Treasurer's Report:** Strnad gave report on Town of Lincoln Income, Checking, CD, Savings, and Loan accounts. Property tax bills set to be mailed next week; Garbage / Recycling special assessments have been posted to appear on 2019 property tax bills. Property tax postage and tax insert bill turned in to Clerk for reimbursement. Per Kewaunee County Land & Water, equalized value for ToL based on \$81,000 tax levy was reported as \$107,762,200; mill rate = 0.742. Motion made to approve November Treasurer's Report as submitted (Nowak/Jerabek). Motion carried. Sagrillo inquired on \$1000 payment from KRE for additional Planning Commission meetings; clerk just received today. Annual KRE donation commitment due date questioned by Supervisor Jerabek; clerk will check on date planned for receipt of donation. Supervisor Jerabek also reported on WTA meeting question posed on which municipalities raised tax levy; three answers were offered: ToL = 37%, Town of Red River= 90%, and Town of Casco= 98%.

V. **Clerk's Report:** Town Clerk reported on work completed /correspondence received during previous month to include: Returned one special assessment letter, worked on DOR end of year financial reports and County Mill Rate Worksheet, and attended no PC mtgs. Correspondence: WPS receipt for payment for new town hall power installation, Liability Insurance packet received from CWG with information on liability insurance on current town hall property (when new town hall is occupied, new policy and additional invoice will be issued), annual assessment report from Action Appraiser, and DNR request for tax information on amounts paid to each tax jurisdiction.

VI. **County Supervisor's Report:** Cory Cochart gave report and reviewed article on **County Board** meeting (*attached*) / also available at: <https://kewaunecomet.com/county-board-approves-2020-budget-tax-levy/> . **Promo and Rec:** Discussion on Dana Farms project: demolition of old building and construction of new building, hopes of ice skating rink still under discussion. County needs to find a new promoter for racetrack. **Fire and Rescue:** Former promoter owes Fire & Rescue \$1,482 and owes the County owes approximately \$14,000. Mid-season of last year, former promoter was already behind in payments, but at that time his retainer amount had not been exceeded so no action was taken. Rescue grant received to be partially used for training and gear. Ongoing problem with water in basement is still issue at facility, warrantied brake repair on one vehicle. Hurray for Hollywood funding Fire Dept. new airbags. Village of Luxemburg wants outside auditor review and discussion held on ongoing outstanding bills sent late to municipalities making it hard to recover expenses. Cochart reviewed Wisconsin's 2019-21 biennial budget providing \$75 million to local & tribal governments in one-time general purpose revenue funding through the **Multimodal Local Supplement Program** able to be used for local system transportation projects. Program pays up to 90% of total eligible costs w/ local governments providing a minimum of 10% cost share. MLS funding is available for new projects statewide related to roads, bridges, transit capital/facility projects, bicycle/pedestrian accommodations, railroads, and harbors. Cochart working w/ Brian Papham of Scott Construction to address **preliminary list of needs for ToL roads:** Fir Road (Finch to Hawk & Cardinal to Hawk) / Cardinal (Cty C to Fir) / Cedar (Cty S to Pheasant) / Hawk (Cty C to Cty P) / Spruce (Cty S to Cardinal) / Tamarack (Cty S to Hawk) / R/R Lincoln Rd (Cty S to Pheasant) / Pheasant (Cty C to Maple & Cty P to Hemlock) / Partridge (Cty P to Cherry & Cherry to Apple) / Apple (Partridge to Cty S) and remainder of Elna Farm repairs as needed. Discussion on whether to apply w/ condition of not accepting less than full amount; State would like award all projects that are willing to accept less than 100%. Strand advised this is a reimbursement program; ToL would have to borrow to fund projects first, then get reimbursed. Cochart noted that not all projects have to be done in one year (2019-2021) and this program is better deal for town than TRIP.

VII. Resolution/Ordinances:

- a. **ATV/UTV Ordinance:** Update next month.
- b. Motion made to approve **Resolution Supporting Glacial Lakes Conservatory's Acquisition of Multiple Parcels Totaling 420 Acres in the Black Ash Swamp** (*attached*) (Jerabek/Nowak). Motion carried. (Wallace) Which section is affected? *Access points reviewed by BoS.*
- c. **Notice to Cease and Desist Violating a Town of Lincoln Ordinance** tabled per request by Mick Sagrillo.
- d. **Resolution on Schedule of Citation Deposits** tabled per request by Mick Sagrillo.
- e. Motion made to approve **Resolution Adopting Changes to the Town of Lincoln Zoning Ordinance** (*attached*) (Nowak/ Jerabek). Motion carried.

VIII. Planning Commission (PC) Report: Sagrillo gave review of two meetings held in November: discussed new town hall rentals options, contracts and prices; more research and questions to follow. Worked on Resolution on storage buildings, presented at December ToL monthly meeting for approval. Work done on Resolution on Notice to Cease & Desist Violating a Town of Lincoln Ordinance / Schedule of Citation Deposits not complete at this time: questions remain on fees and citation to be available to be issued by any member of Board of Supervisors or other ToL official. Started work and gathered input on Ground Water Protection Plan (need wetlands map printed) and touched on Signs Ordinance. Two hour Nov.19 Conservancy meeting was held. 12.11.19 PC meeting scheduled to continue GW protection Plan, Signs Ordinance, Cemetery Ordinance. Sagrillo asked reason for need of cemetery ordinance; Supervisor Jerabek will provide WTA reasons and edit sample ordinance. Chairman Cochart verified that township ordinance does not need a change on manure spreading.

IX. Zoning: None.

X. Business/ Actions:

- a. KCEDC Contribution:** Update next month. At County meeting, Cochart questioned why economic development money was not currently being used for that purpose.
- b. Speed Limit Posting- Maple Road:** Update next month.
- c. Dangerous Dog Update:** Chairman Cochart has forwarded to Sheriff Joski after no response following the three messages left.
- d. Untidy Yards Update:** Update next month.
- e. Whole House Water Treatment Study:** Chairman met with ToL attorney on Stonehouse attorney's list of questions on historic conversations no response yet; update next month. Paul Wallace asked about 1099 to those who received water study equipment, otherwise feels everyone in room should receive same amount in cash since tax payer dollars used for study; clerk to check on issuance of 1099.
- f. Cedar Road Repair:** Chairman will talk with L. Fenendael about getting \$5000 annual contribution towards ToL road repair in writing as reported at Budget Meeting on 11.13.19.
- g. New Town Hall/Current Town Hall Repairs:** WPS needs to hook up power for work yet to eliminate need for generator. Trusses and windows are in. BJP hoping to have closed in next week. Trim and door samples, paint/stain and flooring samples were available for review. Jerabek asked for PC to review samples as well.
- h. Prices for ToL Owned Parcels/ Buildings:** Discussion on price per acre for Hawk Rd property and current town hall property- Supervisor Jerabek to inquire with WTA on process, no Board of Supervisor decision on sale of properties at this point and not yet officially listing these properties for sale. Joe Jerabek proposed price should be a minimum of \$5000/acre, but will review assessment. Also stated existing Town Hall is on ½ acre parcel and only value is to neighboring properties for expansion of property / driveway access, suggested current building should probably be demolished and only value lies in salvageable materials. Public questions came up on using existing town hall as storage, no future building allowed on parcel, current bathroom facilities in building, and accepting minimum bids.
- i. Approval of Election Workers:** Motion made to approve list of Election Workers for 2020-2021 as submitted by Clerk (Jerabek/Nowak). Motion carried.
- j. Wiese Service Agreement for Gospel Truth Cemetery:** Motion made to approve Wiese Service Agreement for Gospel Truth Cemetery as submitted (Nowak/ Jerabek). Motion carried.
- k. FSA Committee Ballot:** Rick Paye / Dave Zellner up for USDA nomination. Board of Supervisors chose not to vote.

XI. Public Comment: (Jesse Jerabek) Presented Phragmyties information from last WTA meeting: County has fired former company, 1/3 of grant funds are left (approx. 250,000 left for 2020), 70-75% kill rate with 2nd application, ToL residents will have to reapply for 2020 application. 324 Kewaunee County acres total were treated in 2018 / 404 Kewaunee County acres total treated in 2019 for phragmyties, parsnip, & Japanese knotweed). Updated maps are needed for ToL and historically Town of Lincoln residents are active in applying for treatments. County will be notified of treatment schedule in Spring. (Jesse Jerabek) Cty S has dead deer on road for over a month. Cty S shoulder needs work by Kinnard's Farm, asked how Hwy Dept. picks County roads to be repaired. *Chairman Cochart responded he has asked in the past if shoulder repair expenses can be used from left over snow budget dollars / WISLR used for surface conditions.* (Thayse) Asked if paying for garbage / recycle separately – states he observed worker put both garbage & recycling in one truck compartment not in separate compartments. *Chairman Cochart responded township is charged for both garbage and recycle pickup, but will check with Going Garbage.* (Eisenman) Stated China no longer big purchaser of U.S. plastics, much of recycling going to dump in last 4 years. Also asked about eligibility on 90-10 grant. *Chairman Cochart responded one time application approval, but have six years to complete projects.* (Strnad) Won't see any tax impact for two years on Glacial Lakes Conservatory's Acquisition of Multiple Parcels.

XII. Agenda Items for Next Meeting 1.6.20: KCEDC Contribution; Speed Limit Maple Rd; Dangerous Dog; Untidy Yards; Whole House Water System; New Town Hall; ATV Ordinance;

XIII. Bills were reviewed and motion made to approve payment of bills (Jerabek/ Nowak). Motion carried.

XIV. Adjournment: (Nowak/ Jerabek) 9:03pm.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon