

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, March 7, 2022

I. The regular meeting was called to order at 7:02p.m. by Town Chairman, Jesse Jerabek. Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Jordan Nowak & Brent Eisenman. Public attendance: Tim Strnad, Town Treasurer and Joe Jerabek, Town Assessor. Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. March 7, 2022 Agenda: Motion made to approve March 7, 2022 agenda as submitted (Nowak/ Eisenman). Motion carried 3-0. Emergency addition of Spruce Road Culvert Replacement on 3.7.22 at approximately 3:00pm per Wisconsin State Statute 19.84 explained by Chairman Jerabek.

III. February 14, 2022 Regular BoS meeting minutes: Motion made to approve the February 14, 2022 meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0.

IV. Treasurer's Report: Strnad gave report on ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Strnad noted there are 18 delinquent dog licenses, owners have until end of month to take care of. Motion made to approve Treasurer's Report as submitted (Eisenman/ Nowak). Motion carried 3-0.

V. Clerk's Report: Work completed in last month: Returned three special assessment letters, worked on billing for outstanding Fire/EMS bills, supervised Feb primary election, ordered six additional Town Hall tables, prepared for two town hall rentals in Feb, finalized June hall rental, posted the four requested permitting / rezoning documents to website, renewed / activated registration for SAMS and NEU/ARPA and sorted & filed old documents from the ToL office. Clerk also thanked all the Board members for assisting when septic pipes froze during a party at the Town Hall on weekend of 2.26.22 preventing toilets from flushing; discussion followed on how to prevent in the future and Board agreed to refund ½ of rental to K. Tuttle for inconvenience. Exterior hall bulletin board came loose from hall, R. Salmon rehung board and submitted materials receipt for reimbursement. Correspondence received: Judgement that drop boxes are not allowed for absentee ballots any longer, Society Insurance policy for Workman's Comp, the updated Kew County after hours call list, BIL Grant webinar notice from WTA, possible Market Drive charges, MFL Transfer notice for K. Wochos, Fairness in assigning party affiliated election workers notice, notice of increase for Town Web Design & WTA March magazine.

VI. County Supervisor's (District 2) Report: None.

VII. Zoning: Rezoning hearing currently in works for meeting date; discussion of two possible rezoning requests and need for Board of Adjustments.

VIII. Planning Commission (PC):

a. PC Chairman Report: None.

b. PC Member Appointees: No further appointments at this time. Chairman Jerabek will accept contact from those interested in serving on the PC.

IX. Public Comment: Clerk read letter from J. Parins on possible conflict of interest in Supervisors Eisenman and Nowak voting on Kinnard Farms Inc. issues.

X. Board Discussion:

a. Garbage Charges / Refunds for Businesses: Treasurer Strnad noted garbage / recycling pickup charges were initially introduced as for residential properties and questioned whether businesses, farms, or churches should be charged. Stolen garbage containers will have to be paid for by property owner; container number on record with the Kewaunee County Sheriff's Department. Supervisor Eisenman to notify Going Garbage of road closure on Spruce Road.

XI. Business:

a. ToL Road Improvement Plan (BIL): Too late to apply for 2022 funding; 2023 application for Pheasant Road project needs to be submitted by Dec 2022 for possible 90-10 payback. Recommended to contact an engineer now to prepare & submit application when available, once approved the DOT takes over majority of project. Bridge Aid / Rehabilitation funding also may be applied for Black Ash project. Board of Supervisors to meet on 3.30.22 at 6:00pm to discuss road projects.

b. Road Issues (LRIP): Updated County estimates on Cedar Rd options reviewed. Decision to be made at a later meeting.

c. Spruce Road Culvert Emergency Replacement: Culvert washed out of place on Spruce Rd, road is closed to traffic, and Chairman Jerabek working with County on pricing and repair. Motion made to approve Kew County to replace culvert on Spruce Rd for a cost of up to \$17,000 (Jerabek/ Eisenman). Motion carried 3-0.

d. American Rescue Plan: No new updates; Spruce Road culvert replacement may be paid with ARPA funds.

e. Lemen's Water Softener & Cartridge Purchase: Chairman Jerabek reviewed options for Town Hall water: install filter housing w/ cartridge, install brand new water softener, or install a used water softener. Motion made to approve install filter housing w/ cartridge (Nowak / Eisenman). Motion carried 3-0.

f. Septic Pumping at Town Hall: Pelishek Sanitation to pump septic system this month yet.

g. Hosting of WTA Kewaunee County Unit Meeting: May 16, 2022 is date of WTA Kewaunee County Unit Meeting hosted by ToL at Town Hall. Supervisor Nowak will look into supplying food.

h. Annual Meeting Date: Annual Meeting date will be Tuesday, April 19, 2022.

XII. Agenda Items for Next Meeting 4.4.22: LRIP/ BIL; ARPA; Checking Account Audit, WTA Kew County Unit Meeting; Board of Review Date; Going Garbage Charges/ Refunds for Businesses; Spruce Road Culvert.

XIII. Bills: March 2022 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve March 2022 bills (Eisenman / Nowak). Motion carried 3-0.

XIV. Adjournment: 8:38pm. Motion made to adjourn (Nowak/ Eisenman). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon