

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, April 4, 2022

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek. Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Jordan Nowak & Brent Eisenman. Public attendance: Tim Strnad, Town Treasurer and Joe Jerabek, Town Assessor, and Mick Sagrillo, PC Chairman. Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. **April 4, 2022 Agenda:** Motion made to approve April 4, 2022 agenda as submitted (Eisenman / Nowak). Motion carried 3-0.

III. **March 7, 2022 Regular BoS meeting minutes:** Motion made to approve the March 7, 2022 Regular BoS Meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0. Motion made to approve the March 30, 2022 Special BoS Meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0.

IV. **Treasurer's Report:** Strnad gave report on ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Seven delinquent dog licenses, owners have until end of week of 4.9.22 to take care of at which time will be referred to Kewaunee County Clerk. 2021 Tax Roll was available for review. Motion made to approve Treasurer's Report as submitted (Eisenman/ Nowak). Motion carried 3-0.

V. **Clerk's Report:** Work completed in last month: 2022 Recycling Grant submitted, returned two special assessment letters, currently caught up on billing for outstanding Fire/EMS bills, updated PC members on website, received six additional Town Hall tables, prepared for one town hall rental in March & made contact for a rental in May and one in September, sent out a total of 39 absentee ballots for 4.5.22 election & received 20 back so far, tested election machines, published notice of liquor licenses in GB Press Gazette, attended Special Meeting on 3.30.22, will send out liquor license renewal applications this month, and will view U.S. Treasury ARPA reporting webinar now available. Correspondence received: WPS project checklist, Sheriff's Department & WTA request for updated ToL contact info, and Society Insurance Workman's Comp Audit.

VI. **County Supervisor's (District 2) Report:** None.

VII. **Zoning:** Rezoning hearing scheduled for 4.12.22 for P. Dantoin / Springdale Dairy Farm at 7:00pm. Possible rezoning hearing for week of 4.27.22.

VIII. Planning Commission (PC):

a. **PC Chairman Report:** Site Plan Review and Development Agreement for Bug Tussel scheduled for 4.12.22 via Zoom (approximately 7:30pm). Possible Site Plan review needed for ELNA Farms.

b. **PC Appointees:** Chairman Jerabek nominated both Tim Strnad and Brian Kinnard (as alternate) to PC for 3 year term each starting 4.1.22. Motion made to appoint Tim Strnad for a 3 year term to PC as of 4.1.22 (Nowak/ Eisenman). Motion carried 3-0. Motion made to appoint Brian Kinnard for a 3 year term as alternate to PC as of 4.1.22 (Nowak/ Eisenman). Motion carried 3-0. Kinnard will be 5th vote as necessary at PC meetings and will be paid for meetings he attends. Joe Jerabek will take minutes at PC meetings with Jesse Jerabek as his back up. Discussion followed on choosing one day per month to be dedicated for PC meetings.

IX. **Public Comment:** None; may also be submitted to Town Clerk in writing.

X. Board Discussion:

a. **Going Garbage Charges/ Refunds for Businesses:** Board reviewed list of pickups. March invoice included fuel charge due to diesel > \$4/gal and \$75 for damaged container (Clerk will send invoice to resident for this charge).

b. **Turkey Lane Discussion:** Turkey Lane resident asked ToL to provide more gravel for turn-around / driveway on private property. Board discussed and decided ToL would not do further maintenance on Turkey Lane at this time.

XI. Business:

a. **ToL Road Improvement Plan (BIL):** Chairman Jerabek reviewed application document and bidders for engineering portion of Lincoln CAFO Travel Corridor Hemlock Road -Pheasant Road Rehabilitation with due date of 5.2.22, to be approved at June meeting. At 3.30.22 Special Meeting, the Board approved a 2" overlay option for \$120,000 at hopefully 90-10 reimbursement (waiting for confirmation). T. Every thinks overlay will have better longevity. Cedar Road already had wedging done and is still holding- overlay will go over top.

b. **Road Issues: LRIP:** Chairman Jerabek reviewed 11.6.21 Local Road Improvement Plan priorities. Discussion on which may be attempted to complete in 2022- will ask for County to give estimates. Two contractors will be contacted for crack filling since Crack Filling Service Corp. will not be in area this year. Jerabek and Supervisor Nowak attended IOH Meeting. Jerabek also addressed (failed) berm in ToL ditch permitted by DNR to help with manure spill on Black Ash Road; Town was not notified.

c. **Spruce Road Culvert Project:** Bridge Aid Petition filed with Kewaunee County for \$7500 reimbursement.

d. **American Rescue Plan:** ARPA webinar was held on 3.21.22 and is now available on US Treasury site for review.

e. **WTA Kewaunee County Unit Meeting:** ToL Board to host WTA Kew County Unit Meeting on 5.16.22 @ 7:00pm; menu set.

f. **2022 Board of Review (BOR) / Open Book Dates:** Open Book will be held May 10, 2022 from 7:00pm-9:00pm for residents to examine the Assessment Rolls. Board of Review Meeting will be held on May 25, 2022 at 7:00pm for a minimum of two hour for residents to review and examine the Assessment Rolls. Clerk will order training materials for BOR.

XII. **Agenda Items for Next Meeting 5.2.22:** LRIP/ BIL; WTA Kew County Unit Meeting; BOR/ Open Book

XIII. **Bills:** April 2022 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve April 2022 bills (Nowak/Eisenman). Motion carried 3-0.

XIV. **Checking Account Audit:** Board of Supervisors reviewed checking account for ToL for 2021; approved with one correction made.

XV. **Adjournment:** 9:09pm. Motion made to adjourn (Nowak/ Eisenman). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon