

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, May 2, 2022

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek. Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Jordan Nowak & Brent Eisenman. Public attendance: Tim Strnad, Town Treasurer and Joe Jerabek, Town Assessor, Larry Paul, Town Constable, Pat Dantoin, Sally Dantoin, and Mick Sagrillo, PC Chairman. Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. **May 2, 2022 Agenda:** Motion made to approve May 2, 2022 agenda as submitted (Nowak/ Eisenman). Motion carried 3-0.

III. **April 4, 2022 Regular BoS meeting minutes:** Motion made to approve the April 4, 2022 meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0. Motion made to approve the April 19, 2022 **Annual Meeting** minutes as submitted (Mick Sagrillo/ Joe Jerabek). Motion carried unanimously.

IV. **Treasurer's Report:** Strnad gave report on ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Currently five delinquent dog licenses. Treasurer signed papers at Bank of Luxemburg updating Town of Lincoln address as N8016 Maple Rd, Casco. Motion made to approve Treasurer's Report as submitted (Eisenman/ Nowak). Motion carried 3-0.

V. **Clerk's Report:** Work completed in last month: Returned two special assessment letters, ordered Board of Review training materials & published dates of Open Book & BOR, sent invoice for stolen garbage container, added one garbage pickup address to Going Garbage list, prepared for two town hall rentals & made contact for two more rental dates, supervised April election: 151 voters, sent out liquor license renewal applications, filed quarterly tax report, filed expense report for ARPA, prepared accounts for Annual Meeting, submitted Sheriff's Department & WTA request for updated ToL contact info, completed Society Insurance Workman's Comp Audit, filed Room Tax Report w/ Dept. of Revenue. Correspondence received: April WTA magazine, 2022 Statement of Assessment, and notice of Personal Property Aid. Motion made to approve September rental for Hearing Impaired non-profit group for no fee (Jerabek/Nowak). Motion carried 3-0. Clerk noted ToL was responsible for legal bills re: FOIA request, since there were no copying fees the requestor did not owe for any expenses.

VI. **County Supervisor's (District 2) Report:** None.

VII. Zoning:

a. **Pat Dantoin Rezoning Request:** The ToL Plan Commission(PC) held a public hearing on Tuesday, April 12, 2022 at 7:00 PM for a Zoning Change request from Pat Dantoin/Springdale Dairy Farm to zone a 1.50 acre parcel from A-1 Agricultural to Rs-1 Rural Residential. The remaining 38.5 acres will remain in A-1 Agricultural. The parcel is located at E3227 Cardinal Road, Casco. After hearing all testimony, the PC made a recommendation that the Town Board grant the above request. BoS reviewed PC Action Report for Pat Dantoin/Springdale Dairy Farm. Motion made to approve Zoning Change request from Pat Dantoin/Springdale Dairy Farm to zone a 1.50 acre parcel from A-1 Agricultural to Rs-1 Rural Residential; the remaining 38.5 acres will remain in A-1 Agricultural (Jerabek/Nowak). Motion carried by roll call vote 3- yes, 0- no.

b. **Bug Tussel Fiber Cable Development Agreement (DA):** BoS reviewed DA with Bug Tussel Wireless re: installation of buried fiber optic lines in the Town of Lincoln following recommendation of PC to grant DA; PC hearing was held via Zoom on Tuesday, April 12, 2022. Motion made to approve DA with Bug Tussel Wireless (Eisenman/Nowak). Motion carried 3-0. Discussion followed re: contact information at Kinnard Farms, in case of damage to tile lines, and water in resident's basement.

c. **James & Mary Beaurain Rezoning Request:** The ToL PC held a public hearing on Wednesday, April 27, 2022 at 7:00 PM for a Zoning Change request from James and Mary Beaurain to zone a .30 acre parcel from A-1 Agricultural to Rs-1 Rural Residential. The remaining 36.733 acres will remain in A-1 Agricultural. The parcel is located at N7898 County Road C, Casco. After hearing all testimony, the Plan Commission made a recommendation that the Town Board grant the above request. BoS reviewed PC Action Report for James and Mary Beaurain with Jesse Jerabek abstaining on BoS votes on Action Report. Motion made to approve Zoning Change request from Jim and Mary Beaurain to zone a .30 acre parcel from A-1 Agricultural to Rs-1 Rural Residential. The remaining 36.733 acres will remain in A-1 Agricultural (Jerabek/Nowak). Motion carried by roll call vote 2- yes, 0- no, Jesse Jerabek abstained.

VIII. **Planning Commission (PC): PC Chairman Report:** Sagrillo reported on 4.27.22 the PC held a meeting following the 7:00pm rezoning hearing where they reviewed responsibilities for PC members per State Statutes, reviewed ToL Code of Ordinances and other ordinances and resolutions, discussion about ToL's Ground Water Comp Plan and maps, and Kewaunee County's Farmland Preservation Plan. Set as a regularly scheduled PC meeting of the 4th Wednesday of the month starting in June. Chairman Jerabek had suggested a raise of \$40/meeting for PC members.

IX. **Public Comment:** Larry Paul stated corner by his property needs blacktop repair and curve sign is missing at Hawk Rd / Black Ash Rd (*broken sign is with RM Masonry LLC.*) Mick Sagrillo questioned whether Town was informed beforehand on Going Garbage fuel sur charge. (*Contract included this information.*) Tim Strnad offered to pay for road damage caused by his farm. (*Jerabek said damage was caused before tax stuffer was sent out with BoS decision to pursue damages on roads.*) Jesse Jerabek stated Kewaunee County annual boat launch fee is \$30, other counties' boat launch fees are less expensive and facilities are better. Would like to ask County Supervisor Guilette how many yearly launch fees are collected by Kew County and if funds are used to make launch improvements. Jerabek would also like to get information from Guilette on what projects Kew County has planned for Town of Lincoln roads. Public comments may also be submitted to Town Clerk in writing.

X. **Board Discussion:** Supervisor Eisenman attended meeting for discussion on Luxemburg Fire & Rescue #903 Tender replacement; no repair is available due to condition of truck. Luxemburg Fire Dept. has \$100,000 available from fire dues collection, \$219,000 must be paid by municipalities with ToL's portion equal to \$25, 830 if approved and prepaid. An ambulance is scheduled to be replaced in 2025 at a cost of \$210, 000-\$230,000 and a ladder truck and water tender truck will need to be replaced in approximately 8 years. Race Fund at Luxemburg Raceway can be used for ambulance replacement.

XI. Business:

a. ToL Road Improvement Plan (BIL): Chairman Jerabek reviewed information received for engineering portion of Lincoln CAFO Travel Corridor Hemlock Road -Pheasant Road Rehabilitation. With Kewaunee County applying for same funds, ToL will have <1% chance in getting grant and would probably be wasting ToL money on engineering fees. LRIP would be a better program to apply for (90-10). Motion made to have Kew County do Spruce Road culvert patch for \$1,500, repair on one shoulder on Pheasant, on two shoulders on Spruce Rd and shoulder on Hawk / Spruce for a cost of \$2,200 and crack filling on Hawk Road from Cty P to Black Ash Rd for \$7,000 (Nowak / Eisenman). Motion carried 3-0.

b. Road Issues: LRIP: Bridge Aid was available for Hickory Road Culvert replacement. Motion made to approve Petition to Kewaunee County for Bridge Aid for Hickory Road Culvert replacement for \$3,850 (Nowak / Eisenman). Motion carried 3-0. Town of Ahnapee will split remaining cost of \$400. Potholes have been being repaired by RM Masonry LLC and estimates have been received on spot shouldering; Black Ash corner will be added to list. Chairman Jerabek to contact Kew County to confirm cost for two cuts (not fence line to fence line) is \$3,300; Jerabek will also contact ToL contractor on estimate for ditch cutting.

c. Luxemburg Fire & Rescue #903 Tender Replacement: Motion made to approve the replacement of Luxemburg Fire & Rescue #903 Tender (Nowak / Eisenman). Motion carried 3-0. Chairman Jerabek will report approval by ToL at next Luxemburg Fire & Rescue meeting.

d. Kinnard Highland Farms Breakfast on the Farm/ Road Closure: Town of Lincoln BoS approved for road closure for Breakfast on the Farm on June 19, 2022.

e. Town Hall Grass Cutting: Motion made to pay \$252.43 lawn mower repair cost for K. Kotarek in exchange for him cutting Town Hall grass for 2022 season (Eisenman/Nowak). Motion carried 3-0.

f. Town Web Design Contract: Clerk reviewed increase of \$10/month and 3 year contract information for website. Motion made to sign 3 year contract with Town Web Design (Jerabek/Nowak). Motion carried 3-0.

g. Sale of ToL Property: Mailbox & Mifi: BoS gave the Town Clerk permission to sell unused absentee ballot mailbox & Mifi hotspot.

h. WTA Kewaunee County Unit Meeting: Board reviewed final preparations for WTA meeting on 5.16.22 at 7:00pm and Spring Cleaning Day on 5.14.22 at 8:00am. Chairman Jerabek publicly thanked Dave Routhieux for filling parking lot pot holes and leveling piles of gravel before and after he got there to do finer cleanup with his boys.

i. Board of Review / Open Book: Open Book will be held May 10, 2022 form 7:00pm-9:00pm for residents to examine the Assessment Rolls. Board of Review Meeting will be held on May 25, 2022 at 7:00pm for a minimum of two hour for residents to review and examine the Assessment Rolls.

XII. Agenda Items for Next Meeting 6.6.22: LRIP/ BIL; Luxemburg Fire & Rescue #903 Tender Replacement; Ditch Cutting; July Regular Meeting Date; Increase in PC Member Reimbursement

XIII. Bills: May 2022 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve May 2022 bills (Eisenman / Nowak). Motion carried 3-0.

XV. Adjournment: 9:00pm. Motion made to adjourn (Eisenman / Nowak). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon