

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, August 1, 2022

I. The regular meeting was called to order at 7:02p.m. by Town Chairman, Jesse Jerabek. Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Jordan Nowak & Brent Eisenman. Public attendance: Tim Strnad, Town Treasurer, Joe Jerabek, Town Assessor/Zoning Administrator, and Mick Sagrillo, PC Chairman. Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. **August 1, 2022 Agenda:** Motion made to approve August 1, 2022 agenda as submitted (Nowak/ Jerabek). Motion carried 3-0.

III. **Approval of Regular Meeting Minutes:** Motion made to approve the July 4, 2022 Regular Meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0.

IV. **Treasurer's Report:** Strnad gave report on ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Grass cutting expense was taken from Perpetual Care Fund. No delinquent dog licenses. Motion made to approve Treasurer's Report as submitted (Eisenman/ Nowak). Motion carried 3-0.

V. **Clerk's Report:** Work completed in last month: arranged for election workers for 8.9.22 election, picked up election materials, performed public test on election machine, issued 43 absentee ballots/18 received back, sent out Fire / EMS invoices to residents for reimbursement, filed Liquor License and Tax Exempt Property reports with DOR, and returned two special assessment letters. Correspondence received: July WTA and Revenue reports from State.

VI. **County Supervisor's (District 2) Report:** Verbal correspondence received from Nick Guilette that new jail passed with a 19-1 vote. Construction will start in Spring 2023.

VII. **Zoning:** None.

VIII. **Planning Commission (PC): PC Chairman Report:**

a. **PC Chairman Report:** M. Sagrillo has been contacted by John Roach of Roach & Associates re: possible Srnka Farms expansion. Rezoning hearing is scheduled for August 24, 2022. M. Sagrillo reported on July 20 and July 26 public hearings/meetings re: Conditional Use Permit (CUP) negotiations and request from Dairy Dreams, LLC to build a 60'x160' building to house a nutrient concentration system, noting he had a total of 22 hours devoted to this request over June and July. CUP confirmed to be approved 3-0 by Town Board, CUP Action Report voted on by Jesse Jerabek and Jordan Nowak (Brent Eisenman absent for CUP Action Report voting, present for approval of CUP). Discussion followed on PC Chairman wage reimbursement to be per assigned task rather than just \$40 per meeting. Sagrillo would like to fill scheduled PC meeting time with tasked Comprehensive Plan work.

IX. **Public Comment:** Joe Jerabek had sent an email American Tower Co. re: approved building permit and need for \$50 payment to be able to issue permit. No work has been started, no payment has been received currently. Jerabek also noted Cedar Road repair looked nice. Supervisor Eisenman noted Stop sign was down on Cardinal Lane, but was fixed when he went back to address; Chairman Jerabek noted any members of Board are able to call the County on safety issues such as this. Email received re: Supervisors Nowak and Eisenman voting on Kinnard Farms Inc. (KFI) and possible conflict of interest. Eisenman objected to meeting minutes including word for word public comments per Jurassic Parliament procedures and denied he works for KFI.

X. **Board Discussion:**

a. **Robin Lane: Monitor Well in Right-of-Way:** New monitoring well was observed in Robin Lane right-of-way installed by Kinnard Farms Inc. 9' from center line of road; State Statute 86.4, WISLR, and WTA legal counsel reports Town of Lincoln has liability and is responsible for 33' in each direction from center line and may order encroachment of this right-of-way be removed. DNR confirmed with Chairman Jerabek that their office did not instruct KFI on location of monitoring well.

b. **Ditch Cutting:** Ditch cutting will be scheduled for September.

XI. **Business:**

a. **ToL Road Issues: (LRIP / BIL):** Cedar Road project completed and payment has been sent to Northeast Asphalt, Inc. Once payment has been confirmed as received, Chairman Jerabek will file documents for State 90-10 reimbursement for asphalt purchase. Curve sign on Black Ash Road was smaller than other installed signs; if any complaints are received sign will be replaced. Sand berms had been installed by Srnka Farms in right-of-way after manure leak per DNR request, but no notification or permission requested of Town of Lincoln. Board member will contact Srnka to clean out sand/berms to avoid having ToL pay to have it done. PC will have to work on right-of-way ordinance.

b. **Pheasant Road:** Pheasant Road work has begun by Scott Construction; ARPA / Fire Truck Replacement funds may be used for project first before loan is taken out.

c. **Robin Lane: Monitor Well in Right-of-Way:** Motion made for Board of Supervisors signed letter of order to remove well and restore right-of-way to previous condition be sent to KFI (Jerabek/ Nowak). Motion carried 3-0.

d. **September Regular Meeting Date due to Labor Day Holiday:** September monthly meeting will be held on 9.12.22

XII. **Agenda Items for Next Meeting 9.12.22:** LRIP/ BIL/ Pheasant Road; Ditch Cutting; Robin Lane: Monitor Well in Right-of-Way; Black Ash Rd Right-of Way Berms; L-C Fire & Rescue Meeting Update

XIII. **Bills:** August 2022 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve August 2022 bills (Nowak / Eisenman). Motion carried 3-0.

XIV. **Adjournment:** 8:19pm. Motion made to adjourn (Nowak / Eisenman). Motion carried 3-0.