

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, October 3, 2022

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek. Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Jordan Nowak & Brent Eisenman. Public attendance: Tim Strnad, Town Treasurer, Joe Jerabek, Town Assessor/Zoning Administrator, Jim Melohn, and Mick Sagrillo, PC Chairman. Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. **October 3, 2022 Agenda:** Motion made to approve October 3, 2022 agenda as submitted (Nowak/ Eisenman). Motion carried 3-0.

III. **Approval of Meeting Minutes:** Motion made to approve the September 12, 2022 Regular Meeting minutes as submitted with addition of results of water test at Town Hall (Nowak/ Eisenman). Motion carried 3-0. Motion made to approve the July 20, 2022 Special Meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0.

IV. **Treasurer's Report:** Treasurer Strnad gave report on ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Strnad noted there are delinquent garbage / recycle charges up to three years for some residents; discussion followed on whether to discontinue garbage pickup for these addresses. Information re: delinquent charges to be included in tax stuffer. Clerk will send out another invoice for outstanding stolen garbage container charges. Motion made to approve Treasurer's Report as submitted (Eisenman/ Nowak). Motion carried 3-0.

V. **Clerk's Report:** Work completed in last month: sent out 38 absentee ballots for 11.8.22 election- 10 received back, submitted 3Q Wage Report, completed work on ToL .wi.gov email/domain with Inter-Quest Corp, submitted Recycling Grant application, and made contact for two additional Town Hall rentals in November. Correspondence received: ARPA updates.

VI. **Town Chairman's Report:** Chairman Jerabek reviewed tasks he completed over last month: ordered three new addresses from the County following rezoning requests and sent addresses to residents / Joe Jerabek, will order address signs, spoke w/ T. Every and B. Paplham re: WISLR updates on road maintenance to Cedar, Pheasant, & Hawk, submitted WISLR Report Map and covered postage, spoke with L. Lambert on building of new home and signed permit for holding tank, attended L-C school board meeting w/ other Towns, reviewed mill rates for Casco and Luxemburg, voiced concerns for high school students / public not able to use L-C fitness center paid for by taxes as promised, talked w/ J. Melohn re: ditch cutting, will check on ditch cutting on stretch of Maple Rd- three neighboring towns cut fence line to fence line on 2nd cutting, attended approximately 3-1/2hr Luxemburg Fire & Rescue pre-budget meeting, spoke w/ E. Josie on conversion of converting barn to wedding venue, attended 9.28.22 PC meeting, reviewed ARPA Compliance updated rules, received two complaints of manure haulers traveling both directions on Spruce Rd- noted best if trucks travel full on Cty C and empty on Spruce Rd to save on ToL roads, and received complaint of farm vehicles exiting field on Elm Rd & driving on resident's property, caused ruts & cracked blacktop- Supervisor Nowak to contact resident/farm.

VII. **County Supervisor's (District 2) Report:** None.

VIII. **Zoning:** None.

IX. Planning Commission (PC):

a. **Site Plan Review: Dairy Dreams' Feed Storage Area Runoff Storage Tank:** Conditional Use Permit (CUP) meeting scheduled for 10.26.22.

b. **Site Plan Review: Dairy Dreams' Wet Calf Barns:** Conditional Use Permit (CUP) meeting scheduled for 10.26.22.

c. **PC Chairman Report:** M. Sagrillo reviewed 9.28.22 PC meeting and public hearing for Site Plans for Dairy Dreams: Feed Storage Area Runoff Storage Tank and Wet Calf Barns, noting all documents were in order and Dairy Dreams did a very good job preparing for Site Plan reviews; CUP Hearing / PC Meeting scheduled for 10.26.22. PC meeting followed hearing and covered using barn for wedding venue, feed pads, using shipping containers for storage, and telecommunications rent charges. All have resulted in research by Sagrillo: other towns are charging annual rent for telecommunications- trying to make contact with Town of Casco, looking at State Statute re; wedding venue, shipping containers not allowed in Red River Zoning Ordinance- trying to make contact with their PC. Sagrillo has been working with John Roach and Brandon Robinson on feed pads for a ToL farmer. After 10.26.22 CUP Hearing, Sagrillo would like the PC to work on Chapter 6 of Comprehensive Plan.

X. **Public Comment:** Tim Strnad noted Stop Ahead sign needs to be replaced on Hemlock Road.

XI. Board Discussion:

a. **PC Chairman Wages:** Mick Sagrillo excused himself from this part of the meeting. Chairman Jerabek noted the many free hours & tremendous amount of legwork Sagrillo puts in ahead of meetings & hearings, saving time & PC burnout & wage expenses and which contributes to the strong current PC, PC expenses are under budget & fees collected currently are enough to cover Sagrillo's requested compensation and feels request is worth it. Supervisor Nowak wanted to know why compensation was requested now, was that the reason for the excessive meetings in the past? Jerabek pointed out: the big tasks the PC accomplished as contributing to the many PC meetings such as the Zoning Ordinance being rewritten & update of Comprehensive Plan, which saved the ToL half the cost; transparency by having a Zoning Ordinance published and an up-to-date website; the timely fashion the ToL gets back to people on requests-a lot of which has to do with Sagrillo's work performed before meetings (such as Susan LaCrosse of Dairy Dreams' recent request for CUP preliminary conditions ahead of hearing); the four large farms or CAFOs in the ToL require much more work by PC Chairman so hard to compare to towns w/out CAFOs; thoroughness of extra PC meetings re: CUPs, etc. also protect the applicants from future Board decisions to deny operation. Supervisor Nowak suggested farms pay Sagrillo's fee directly instead of taxpayers (*Legally is not allowed, documented payment has to go through the Town*). Joe Jerabek suggested update to Fee Schedule. Supervisor Eisenman suggested a Research Fee be added to avoid taxpayers protest against paying farm permitting expenses. Sagrillo stated Lacrosse will have the preliminary conditions asked for before 10.26.22 CUP hearing, a couple of hours is not a problem, but 22 hours is a different story and was an exception, and 5-6 hours per applicant is plenty, the Town cannot be "making money" off of residents but is not a charity either, and feels charges should be on Fee Schedule & applicant must be made aware up front there may be a post- CUP invoice, ToL cannot give away our services- any other town would be

sending applicants an attorney fee. Chairman Jerabek agrees w/ an hourly fee above a certain amount of hours and that we can't give away our services, but also has a problem w/ charging additional CUP fees when we don't enforce items already on the books such as damage to ditches and roads, siting Cedar Road damage of \$100,000 & only charging \$15,000 in reimbursement. He also stated he was disappointed that it has taken so long to make a Board decision on Sagrillo's request. Treasurer Strnad would like to include fee information in tax stuffer. Tabled until next month when Supervisors Nowak and Eisenman will bring language and stipulations on fees.

b. Ditch Cutting Concerns: Jim Melohn had asked about additional ditch cutting this season, Chairman Jerabek will check on cutting ditches on stretch of Maple Rd.

XII. Business:

a. ToL Road Issues: (LRIP/BIL): Per Todd Every, of Kewaunee Hwy Dept., no Kew County towns were awarded any State/federal funds.

b. Removal of Fallen Trees: Removal of fallen trees was discussed last month. WTA article on removal of fallen trees charges made available for tax stuffer.

c. Bridge Inspection: Chairman Jerabek reviewed Bridge Inspection Report high priority tasks: need to remove debris ahead of and repairs for Pheasant Road bridge; report available for review.

d. Ditch Cutting Concerns: Chairman Jerabek will check on cutting ditches on stretch of Maple Rd.

e. PC Chairman Wages: Tabled until next month.

f. Algoma Fire & Rescue Contract: Board set special meeting for 10.26.22 at 6:00pm to review Algoma Fire & Rescue contract with Matt Murphy, Algoma City Administrator. New rates proposed to be approximately doubled and extra outstanding fees at year's end proposed to be shared by towns served. Chairman Jerabek reiterated need for centralizing Fire & Rescue services in Kewaunee County, eliminating duplicate services, equipment, and personnel.

g. L-C Fire & Rescue Meeting: Chairman Jerabek reviewed attended 9.26.22 meeting: 903 Tender Truck = \$328,598 now preliminary replacement price. Due to power surge, new lights/transformers & two furnaces installed at Rescue Building, insurance approved 65 hrs x \$50 (asked for from member for work completed). Fire station roof was leaking, will repair/paint to get another 5 years use. New ambulance being looked at approximately \$235,000 (2% Fire Dues account has \$96,332 put aside plus Race Track fund is \$22,610 leaving balance to be shared between nine municipalities. Jerabek voted yes for ToL (due in 2 years) = \$15.61/ resident = \$7,274 (ToL counted as ½ of a town). Proposed pension for each fire fighter (\$1,000 from each town) was tabled along w/ bids for cracking blacktop. Public Budget Meeting will hold vote for approval w/ ToL 2023 proposed Protection Service Fee of \$31,118.57.

h. ARPA Compliance Update: Received notice of ARPA rules from US Treasury. Chairman Jerabek reviewed \$10,000 spending limit for micro-projects and bidding preference requirements for minorities and women. Treasurer Strnad to research loan in place of ARPA until rules on spending are confirmed. Board tabled review and signing of an *Ordinance Establishing a Code of Ethics* and a *Policy Governing Selection of Contractors and Procurement Standards* until next month.

i. November Budget Meeting Date: Board approved 2023 Budget Meeting to take place on Wednesday, 11.16. 22 at 7:00pm.

XIII. Agenda Items for Next Meeting 11.7.22: LRIP/ BIL; PC Chairman Compensation; Tax Stuffer Info; ARPA Compliance; Algoma Fire & Rescue Contract; Fee Schedule; L-C Fire & Rescue

XIV. Bills: October 2022 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve October 2022 bills (Nowak/Eisenman). Motion carried 3-0.

XV. Adjournment: 9:02pm. Motion made to adjourn (Eisenman/Nowak). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon