

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, November 7, 2022

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek. Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Jordan Nowak & Brent Eisenman. Public attendance: Tim Strnad, Town Treasurer, Joe Jerabek, Town Assessor/Zoning Administrator, Jesse Brinkmann, Superintendent of Algoma School District, Lynda Cochart, Dick Bultman, JJ Pagel, Susan LaCrosse, Larry Paul, Town Constable, and Mick Sagrillo, PC Chairman. Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. November 7, 2022 Agenda: Motion made to approve November 7, 2022 agenda as submitted (Nowak/ Eisenman). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve the October 3, 2022 Regular Meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Strnad noted one request re: dog license and had draft version of tax stuffer available for review. Clerk will send out 3rd request invoice for outstanding stolen garbage container charges. Motion made to approve Treasurer's Report as submitted (Nowak/Eisenman). Motion carried 3-0.

V. Clerk's Report: Work completed in last month: ran public test on election machine, prepared for 11.8.22 election, had a total of 50 absentee ballots logged & reported to County- 39 received back so far, met w/ two Town Hall renters to give key, filed WTA Town Official Salary request, caught up on EMS/Fire reimbursement mailings, resent invoice for missing garbage container, picked up end of year tax packet from the County, filed DWD wage report, and revised Financial C report per DOR request. Correspondence received: ARPA updates, notice of no annual Clerk /Treasurer meeting at the County this year, Tax Levy information from school districts, notice of closing of Hwy 54 at Cty K, MFL w/drawal order, final estimate of 2022 Town population = 931, Continental Western insurance updates, GTA estimates, and WTA October/November magazine.

VI. Town Chairman's Report: Chairman Jerabek reviewed tasks he completed over last month: made contact with M. Murphy and B. Papham re: Algoma Fire & Rescue contract, spoke w/ L. Lambert three times re: building permit, Building Inspector contact info & (supplied) fencing zoning rules, scheduled furnace repair appt. and met Lakeshore Heating & Cooling at Town Hall, brought out garbage/recycling at Town Hall, answered phone call on Town rules on tiling and drainage, did well test for Town Hall, attended Annual Budget Meeting for Luxemburg Fire & Rescue, attended 10.26.22 meeting w/ Board of Supervisors and M. Murphy re: Algoma Fire & Rescue contract, attended 10.26.22 PC Meeting, met fire chief at Town Hall for biannual fire inspection, created Town Hall Maintenance document for record keeping to be stored in mechanical room, met with Town Chairmen of Ahnapee and Pierce re: Algoma Fire & Rescue contract, requested information on fire/rescue calls for Towns of Lincoln, Ahnapee and Pierce in relation to City of Algoma fire/rescue calls, and noted one additional meeting to be held on 11.9.22 at Algoma City Hall for Board of Supervisors re: Algoma Fire & Rescue contract.

VII. County Supervisor's (District 2) Report: None.

VIII. Jesse Brinkmann, Superintendent of Algoma School District was present to introduce himself and review special things about Algoma School District such as: onsite childcare for 3 year olds, full day 4-K program M-F, offer high school classes w/ dual credits for tech school/college. Brinkmann noted 12.6.22 meet & greet date at Algoma Elementary, Algoma Schools' budget is completed and its tax levy will not increase, has seen drastic increase in school vouchers and a decrease in school enrollment at Algoma Public Schools, using Covid Relief Funds for prioritizing mental health and social & emotional learning of students, states no Critical Race Theory is taught in Algoma Schools, currently working on starting a collaborative fire fighter educational program w/ L-C School District and agriculture educational program w/ Denmark, Kewaunee & L-C School Districts (meeting to be held 12.3.22 in Luxemburg), and debating school policy on gender pronouns.

IX Zoning: None.

X. Planning Commission (PC):

a. Conditional Use Permit: Dairy Dreams' Feed Storage Area Runoff Storage Tank: CUP Action Report reviewed by Board of Supervisors for Dairy Dreams' proposed construction of 100'x 200' Feed Storage Area run-off containment structure on parcel located near the corner of Cardinal Road & Fir Road. Motion made to approve CUP for Dairy Dreams' Feed Storage Area Runoff Storage Tank (Nowak/ Eisenman). Motion carried 3-0.

b Conditional Use Permit: Dairy Dreams' Wet Calf Barns: CUP Action Report reviewed by Board of Supervisors for Dairy Dreams' proposed construction of two buildings, each 121'x32' for calf housing on parcel located near the corner of Cardinal Road & Fir Road. Motion made to approve Dairy Dreams' construction of two Wet Calf Barns. (Nowak/ Eisenman). Motion carried 3-0.

c. PC Chairman Report: M. Sagrillo noted his drafting of two Dairy Dreams' CUP documents, update of Zoning Map for 2022 along w/ Zoning Administrator, Joe Jerabek, and did considerable work on review of the Town of Lincoln Comprehensive Plan before submitting to PC and Board of Supervisors; printed summary report was made available for review. He reviewed 10.26.22 PC public hearing for Dairy Dreams' CUPs on Feed Storage Area Runoff Storage Tank and Wet Calf Barns and PC meeting that followed.

XI. Public Comment: Lynda Cochart would like to have weight limit and/or yellow lane divider lines put on Spruce Road for safety, noting heavy semi-truck traffic. Jesse Jerabek noted someone already put up reflectors around Town Hall parking lot for snow plowing- thank them if anyone knows who did it.

XII. Board Discussion:

a. PC Chairman Compensation: Supervisor Nowak suggested to enter PC Chairman Compensation on Fee Schedule and limit to 20 hours of research per project, doesn't think tax payers should pay for applicant project fees. Sagrillo has asked for \$20/hour when exceptional hours are spent on ToL projects. He estimated 3.75 hours on last Dairy Dreams' CUP work and 22 hours on Dairy Dreams Nutrient Recovery System, but estimates average time per project at 7-8 hours. Susan LaCrosse stated it has been great working with Sagrillo, that he goes over and beyond what is expected when comparing to other townships, thanked Sagrillo and appreciates having needed information ahead of meetings & hearings, and feels Dairy Dreams would not object to paying extra fee for PC Chairman's work.

b. Luxemburg Fire & Rescue Contract: Chairman Jerabek reviewed the Luxemburg Fire & Rescue Contract for Service Protection Assessment w/ expense of \$31,019.43 not including new fire truck or new projected ambulance in 2 years; last year's contract expense was \$33,284.96 and projected Town of Lincoln cost for new ambulance is \$7,274. Work on concrete in front of building was tabled and two furnaces needed replacing. Town of Lincoln has one vote on Luxemburg Fire & Rescue spending, counts ½ of population for ToL due to being split between Algoma and Luxemburg.

c. Algoma Fire & Rescue Contract: Board of Supervisors met with M. Murphy of City of Algoma on 10.26.22 and will be meeting again w/ him on 11.9.22. Algoma Fire & Rescue had a \$136,573.53 shortfall in 2021 and wants Town of Lincoln to pay an additional portion of \$15,705.96 in 2023 following Spring audit based on equalized value. There are grants City of Algoma may apply for. Chairman Jerabek feels Town of Lincoln's fair share should be the ratio of ToL calls: total Algoma calls or ratio of ToL population: total population served. Town of Lincoln could opt to go 100% w/ Luxemburg which would affect Algoma re: mutual aid. Town of Lincoln has no vote on Algoma Fire & Rescue spending.

XIII. Business:

a. PC Chairman Compensation: Board decided to approve PC Chairman's compensation for Mick Sagrillo upon request for larger ToL projects on an as needed basis, this would exclude CUPs, Site Plan, etc.

b. Luxemburg Fire & Rescue Contract: No action necessary.

c. Algoma Fire & Rescue Contract: No action taken; 11.9.22 meeting scheduled at Algoma City Hall.

d. Town of Lincoln Fee Schedule: Fee schedule discussed by Board and revisions submitted to PC Chairman Sagrillo for updating. Chairman Jerabek will contact WTA on Telecommunications Fee.

e. Tax Stuffer: Treasurer Strnad provided a draft copy of tax stuffer for review. Draft included information on not putting yard waste, etc in ditches; Chairman Jerabek noted it is illegal to dump these materials in right-of-way. Strnad has asked WTA if residents with delinquent garbage/recycle charges over 2 years old can have the pickup services discontinued; answer is garbage pickup may be discontinued, but Town has to provide recycle pickup. Outstanding charges are as follows: 2019 approximately \$400, 2020 approximately \$1220, and 2021 approximately \$1500.

f. ARPA:

1. Compliance Update: Chairman Jerabek reviewed current ARPA rules on approving/spending/reporting funds to include using for roads; Jerabek will double check for clarification with WTA.

2. Ordinance Establishing a Code of Ethics: No action necessary.

3. Policy Governing Selection of Contractors and Procurement Standards: No action necessary.

XIV. Agenda Items for Next Meeting 12.5.22: ARPA Compliance; Algoma Fire & Rescue Contract; L-C Fire & Rescue; Fee Schedule; Approval 2023 Budget/Levy

XV. Bills: November 2022 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve November 2022 bills (Eisenman/Nowak). Motion carried 3-0.

XVI. Adjournment: 9:02pm. Motion made to adjourn (Eisenman/Nowak). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon