

# Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, December 5, 2022

**I.** The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek. Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Jordan Nowak & Brent Eisenman. Public attendance: Tim Strnad, Town Treasurer, Nick Guilette, County Supervisor, and Mick Sagrillo, PC Chairman. Minutes to be taken by Town Clerk, Mary Ann Salmon.

**II. December 5, 2022 Agenda:** Motion made to approve December 5, 2022 agenda as submitted (Nowak/ Eisenman). Motion carried 3-0.

**III. Approval of Meeting Minutes:** Motion made to approve **November 7, 2022** Regular Meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0. Motion made to approve **October 26, 2022** Special Meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0. Motion made to approve **November 16, 2022 Budget Meeting** minutes as submitted (Nowak/ Eisenman). Motion carried 3-0.

**IV. Treasurer's Report:** Treasurer Strnad gave report on ToL Income/Interest, Checking, CD, Savings, & Loan accounts. He will be picking up property taxes from County this week and will be collecting taxes at the Town Hall on 12.17.22 from 10:00-11:00am, to be posted on Town website. Motion made to approve Treasurer's Report as submitted (Nowak/Eisenman). Motion carried 3-0.

**V. Clerk's Report:** Work completed in last month: supervised 11.8.22 election & brought election materials back to County; had a total of 402 ballots cast out of total of 564 registered voters, met w/ Vorpahl Fire & Safety rep at Town Hall for fire extinguisher safety audit, completed 2023 budget work for 11.16.22 Budget Meeting, returned two special assessment letters, cleaned Town Hall & met w/ one renter to give key, caught up on EMS/Fire reimbursement mailings, resent invoice for missing garbage container, worked on & submitted end of year tax packet for the County, filed WTA Legislative Survey, researched special assessment letter fee for fee schedule, ordered get well / sympathy flowers, and prepared candidate papers packets & posted to website. Correspondence received: notice for L-C School Board election.

**VI. Town Chairman's Report:** Chairman Jerabek reviewed tasks he completed over last month: 11.9.22 Board of Supervisors attended meeting with Algoma Fire & Rescue re: contract language; fees will be based on population rather than assessed values (City of Algoma has 80% of population & has 50% of calls), met w/ L.Kinnard on wanting to replace a culvert and provided ordinance information on wider driveway requirement, received road maintenance budget numbers from T. Every, spoke with Matt Murphy re: Algoma Fire & Rescue seven times throughout the month, attended WTA meeting along w/ Treasurer Strnad, received snow plow complaint on Black Ash Road, was informed of Spruce Rd drifted- Supervisor Nowak already took care of, spoke w/ L. Kinnard on tile line ponding behind Susie's- pumped out by KFI, and spoke w/ L. Lambert on question about rules on modular home steps (no Town rules, Wisconsin standards are most stringent).

**VII. County Supervisor's (District 2) Report:** County Supervisor Nick Guilette gave report on the following County actions: Resolution was passed to amend the promissory note between the County and Bug Tussel adding \$220,000 for continuing project w/ no revenue yet, County 2023 Budget and 2022 Tax Levy passed 12-3, ski hill may not be open at Winter Hill, staffing will not be done any longer by Winter Park Association and tree stumps are causing safety issues. County tax rate was reported as \$6.20 per \$1,000.

**VIII. Scott Beining, Building Inspector Contract:** Motion made to approve Scott Beining, Building Inspector 2023 Contract for one year as submitted (Eisenman/Nowak). Motion carried 3-0. Town of Lincoln will need to look for a replacement for Beining in 2024 or work out an extension of Beining's contract.

**XI. Zoning: None.**

**X. Planning Commission (PC):**

**a. Resolution on Town of Lincoln Fee Schedule:** Motion made to approve Resolution on Town of Lincoln Fee Schedule as submitted (Eisenman/Nowak). Motion carried 3-0.

**b. Development Agreement (DA) for Kinnard Farms Inc.: Install a Tile Line Drain Pipe in the Town's Right of Way & Bore Under a Town Road:** Chairman Jerabek reviewed DA for Kinnard Farms Inc. to install a tile line drain pipe in the Town's Right of Way & bore under a Town Road. Board of Supervisors completed DA Action Report. Motion made to approve DA Action Report (Nowak / Eisenman). Motion carried 3-0.

**c. PC Chairman Report:** Mick Sagrillo gave following PC report: no PC meetings to report on, worked on Fee Schedule revision. Telecommunications Fee is not allowed per State Statutes. Worked with Chairman Jerabek on Kinnard Farms request to install a tile line drain pipe in the Town's Right of Way & bore under a Town road and created their Development Agreement. Submitted report to Board of Supervisors on PC discussion on Comprehensive Plan.

**XI. Public Comment:** N. Guilette asked about building permits while Town Zoning Administrator Jerabek out for medical reason.

**XII. Board Discussion:**

**a. Luxemburg Fire & Rescue Contract:** No contract to sign, budget already approved.

**b. Algoma Fire & Rescue Contract:** Final language submitted for contract reviewed by Board of Supervisors. Chairman Jerabek has asked Algoma Fire & Rescue for map of what portion of Town of Lincoln served.

**XIII. Business:**

**a. Approval 2023 Budget/Levy:** Chairman Jerabek reviewed total expenditures and total revenue line items from 2023 budget along with ToL tax levy of \$101,844. Motion made to approve Town of Lincoln 2023 Budget/Levy (Nowak / Eisenman). Motion carried 3-0.

**b. Luxemburg Fire & Rescue Contract:** No action necessary.

**c. Algoma Fire & Rescue Contract:** Motion made to approve 2023 Algoma Rescue Contract (Nowak / Eisenman). Motion carried 3-0.

**d. ARPA Compliance Update:** No action necessary.

**e. Development Agreement for Kinnard Farms Inc:** Motion made to approve Development Agreement for Kinnard Farms Inc. to Install a Tile Line Drain Pipe in the Town's Right of Way & Bore Under a Town Road (Nowak/Eisenman). Motion carried 3-0.

**XIV. Agenda Items for Next Meeting 1.2.23:** None currently.

**XV. Bills:** December 2022 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve December 2022 bills (Nowak/Eisenman). Motion carried 3-0.

**XVI. Adjournment:** 8:04pm. Motion made to adjourn (Eisenman/Nowak). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon