

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, March 6, 2023

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek. Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Jordan Nowak & Brent Eisenman. Public attendance: Tim Strnad, Town Treasurer, Joe Jerabek, Town Assessor, and County Supervisor, Nick Guilette. Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. March 6, 2023 Agenda: Motion made to approve March 6, 2023 agenda as submitted (Nowak/ Eisenman). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve February 6, 2023 Regular Meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Currently there are 14 delinquent dog licenses; letters will be sent to owners. Per State statutes, automatic payments on reoccurring bill is allowed. Motion made to approve Treasurer's Report as submitted after correct report version supplied (Eisenman/ Nowak). Motion carried 3-0.

V. Clerk's Report: Work completed over the last month: published delayed garbage pickup due to weather on website, requested exception for one elderly resident to leave garbage containers at porch for pickup, published possible quorum of BoS for IOH Meeting on 2.27.23, made contact w/ two renters for Town Hall, caught up on EMS/Fire reimbursement mailings, supervised Feb. election (106/566), returned election materials to County & ordered ballots & organized workers for April 4 election, checked on Board of Review materials (not ready until mid-March), contacted AT&T on late fees and discussed possible automatic payment with savings of \$5/month. Correspondence received: WTA March magazine, IRS receipt of appeal on fees, Workman's Comp & Liability policy, notice of recycling training, property tax settlement info from County, SAMS re-registration, EMS/ Fire protection survey, and ARPA funds next report due by 4.30.23.

VI. Town Chairman's Report: Chairman Jerabek reviewed tasks he completed over last month: referred land surveyor question on Cty Rd S right-of way to Kewaunee County, discussed T. Jorgensen's site plan review w/ Mick Sagrillo & Joe Jerabek, answered project questions for Sedron Technologies' representative two times, attended 2.8.23 meeting for new fire building at Algoma Fire & Rescue and requested guidance on meeting questions from WTA, passed on problems w/ over-flowing garbage containers & garbage in recycling container at ToL property to Supervisor Eisenman, set up Zoom meeting for Sedron Technologies meetings on 2.15.23, attended WTA meeting with Supervisors Nowak & Eisenman and Treasurer Strnad, was point of contact for Going Garbage pickup delay due to weather, supplied assigned address for S. Nowak to Town Assessor, responded two times to snow plowing missed on Cardinal Rd along w/ report of snow left on same road by resident, and discussed ELNA Farms' site plan review w/ Mick Sagrillo & Joe Jerabek.

VII. County Supervisor's (District 2) Report: Supervisor Nick Guilette reported on following resolutions passed at the Kewaunee County Board meeting: accept funds requested by Emergency Management Dept. of Point Beach Nuclear plant to increase an administrative assistant to fulltime, request that State of Wisconsin revise the current real estate transfer fee funds sharing formula, grants for ATV trail maintenance and snowmobile trail grooming, allowing the County to take such action as necessary to take possession of land due to delinquent taxes over past three years, 5 year economic development loan re: charter fishing to encourage growth. Land & Water committee will hold a 6:00pm meeting on 4.12.23 so residents may attend. Parks committee reports 4th best attendance year at Winter Park.

VIII. Zoning: None.

XI. Planning Commission (PC):

a. PC Chairman Report: See attached report from M. Sagrillo read aloud by Chairman Jerabek. Jerabek noted 3.22.23 PC meeting will include ELNA Farms request and that Sagrillo was out of town for the month of March, but still acting on behalf of the Town of Lincoln in his position as PC Chairman.

X. Public Comment: None.

XI. Board Discussion:

a. Algoma Fire & Rescue: 2.8.23 meeting was attended by Chairman Jerabek at Algoma City Hall to discuss new construction of Fire Department; possible quorum of BoS posted. Jerabek reviewed election referendum and funding if passed along with how municipalities are/can be charged for service. Possible Quorum of Town of Lincoln BoS is posted for additional 3.8.23 meeting at Algoma City Hall.

b. 2023 IOH Meeting: 2.27.23 IOH meeting has been rescheduled for 3.20.23.

c. PC Chairman Compensation for Town Roads & Right-of-Way Resolution: Discussion was held by BoS on Mick Sagrillo's request for compensation for his work on Town Roads & Right-of-Way Resolution (\$20/hr x 17 hrs). Supervisor Nowak did not understand how it should take as long as it did "if you're just copying it" from State statute and "you're not changing anythingeverything on it was State statute, numbers, one line to the next". Nowak also questioned why "every ordinance before was never an issue all of a sudden in the past six months you got to be compensated for every one- that's part of his job, if Joe is going to be handling more building permits, he don't ask for extra. It's all part of the job, I think." Chairman Jerabek noted the PC could meet for 17 hours instead and members would be paid \$40 each per meeting (right of way ordinance work most likely would have taken at least two PC meetings). Jerabek stated it's not as easy as copy & pasting since there is not a single right of way ordinance on the WTA website nor in the State statute, but it is all parts found in the State statute that govern the different restrictions that have to be put together to form the resolution. He also noted he sent eighteen different documents to Sagrillo to review and combine to create the resolution; this is the first time compensation was requested and when Sagrillo is no longer here to do this work it will be done by the full Plan Commission and unfortunately this will cause delays for applicants. Joe Jerabek receives annual salary. Chairman Jerabek felt the requested compensation was worth it; Sagrillo is appointed and paid \$40/mtg to chair PC meetings, not do work ahead of time-he saves ToL time and money by doing work ahead of PC meetings. Supervisor Eisenman was in favor of paying the requested compensation. Jerabek noted in 2022 compensation by ToL to PC Chairman for extra hours of work was voted down but added to the Fee Schedule. Sagrillo texted into meeting hours volunteered free of charge: January = 20.75 hrs / February = 20.5 hrs.

d. Use of Lincoln Town Hall for Non-profit Community Crafting Group: A ToL resident is interested in using the Town Hall monthly for a non-profit community crafting group.

XII. Business:

a. Snow Plowing: Two complaints on Cardinal Road taken care of by RM Masonry LLC. Stangel Sand & Gravel wanted to see if sand could be used in ToL to save on salt costs, RM Masonry LLC given permission to use best judgement. (Sand could be dangerous at intersections once roads melt).

b. PC Chairman Compensation for Roads & Right-of-Way Resolution: Motion made to compensate Mick Sagrillo \$20/hr x 17 hours on Town Roads & Right-of-Way Resolution with stipulation that PC Chairman requests approval of work ahead of time (Jerabek/ Eisenman). Motion carried by 2-1 vote; Jerabek, Eisenman= yes, Nowak = no.

c. Use of Lincoln Town Hall for Non-profit Community Crafting Group: Motion made to allow non-profit community crafting group to use Town Hall with no charge (Jerabek/ Eisenman). Motion carried by 3-0 vote.

d. Garbage/ Recycling: Supervisor Eisenman to take care of two garbage issues at same resident; Going Garbage will not pick up at this resident if there is a problem again. Kinnard Farms requested two addresses be updated for no pickup and one address added for pickup.

XIII. Agenda Items for Next Meeting 4.3.23: Snow Plowing, Algoma Fire & Rescue, Automatic Payment Withdrawal, Open Book & Board of Review Mtg Date

XIV. Bills: Updated February 2023 check amounts for Feb. tax settlement were reviewed & check register signed by Board of Supervisors. Motion made to approve updated February 2023 bills (Nowak/ Eisenman). Motion carried 3-0. March 2023 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve March 2023 bills (Nowak/ Eisenman). Motion carried 3-0.

XV. Adjournment: 8:18pm. Motion made to adjourn (Nowak/ Eisenman). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon