

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, April 3, 2023

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek. Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Jordan Nowak & Brent Eisenman. Public attendance: Town Treasurer Tim Strnad, Town Assessor & Zoning Administrator Joe Jerabek, Dave Routhieaux, Tony Strnad, Todd Jorgensen, Tim Jorgensen, Mick Sagrillo, PC Chairman, Jason Grubbs of Frazer Lanier Co (by Zoom), and Lynda Templen of Husch Blackwell LLP (by Zoom). Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. **April 3, 2023 Agenda:** Motion made to approve April 3, 2023 agenda as submitted (Nowak/ Eisenman). Motion carried 3-0.

III. **Approval of Meeting Minutes:** Motion made to approve March 6, 2023 Regular Meeting minutes as submitted (Nowak/ Eisenman). Motion carried 3-0.

IV. **Treasurer's Report:** Treasurer Strnad gave report on ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Currently there are three delinquent dog licenses; letters will be sent to owners. Motion made to approve Treasurer's Report as submitted after correct report version supplied (Eisenman/ Nowak). Motion carried 3-0.

V. **Clerk's Report:** Work completed over the last month: posted possible quorums of BoS for Algoma Fire & Rescue Mtg on 3.8.23 and 3.20.23 IOH Mtg, published PC meetings, Liquor Licenses & Annual Meeting notices, worked on report of current expenses through April 3 and Annual Mtg report, answered resident's question on EMS bill, issued absentee ballots (20/40 returned), filed ballot logs throughout the month w/ the County, made contact w/ one renter for Town Hall and cleaned hall & met w/ March renter to give keys/go over rules, caught up on EMS/Fire reimbursement mailings, had to resend one fire call due to incorrect address on fire report, sent resident letter out re: garbage containers left out by road, ran public test of election machines & made two trips to County to pick up materials, ordered Board of Review materials, contacted AT&T again on late fees, forwarded 1.10.23 Sedron tape recording meeting to two residents, attended 3.22.23 PC mtg, completed work for April check audit of Bank Of Luxemburg checking account, forwarded dog license question to Treasurer, contacted Going Garbage on how many pickups ToL has & what current monthly rate is, and submitted public information request for all candidate nomination signature papers. Correspondence received: WTA April magazine, IRS fee notice, notice of Recycling Report site down due date 5.2.23, additional SAMS re-registration and additional ARPA funds report notice due by 4.30.23, notice of final 2022 Financial Report deadline, ARPA Well Compensation and Well Abandonment Grant Programs available to residents and put on website, copies to be printed for April election, request for 2021 ditch cutting expenses from local contractor, 2022 Housing Survey, Workman's Comp audit due 4.23.23, 2021-2022 Wisconsin State Statutes, and directions for polling place accessibility report.

VI. **Town Chairman's Report:** Chairman Jerabek reviewed tasks he completed over last month: addressed Going Garbage issues for two properties, attended 3.8.23 Algoma Fire meeting, called resident about moving semi-truck parked in Town Hall parking lot, talked to reps about bond financing resolution request for Dairy Dreams two times and reviewed documents received, followed up on snow plowing complaint on Cherry Rd, spoke with B. Papham on Algoma Fire meeting, talked to T. Jorgensen on project questions, spoke with RM Masonry LLC two times on Maple Rd and Pheasant Rd asphalt damage, surveyed damage on both roads and asked Kew County Hwy Dept. for estimate to repair, attended IOH meeting w/ Supervisor Eisenman on 3.20.22, attended 3.22.23 PC hearings /meeting on T. Jorgensen CUP, Town of Lincoln Road & Right of Way Ordinance and ELNA Farms Site Plan Review along with Supervisor Nowak, had multiple conversations on scheduling & reposting of follow-up Sedron meeting, spoke with T. Stoller on Algoma Fire meeting and reviewed and developed comparison document for Fire and Rescue charges.

VII. **County Supervisor's (District 2) Report:** None.

VIII. **Zoning:** None.

XI. Planning Commission (PC):

a. **T. Jorgenson Conditional Use Permit (CUP):** On 3.22.23 a CUP hearing was held for request by Todd Jorgensen to build a 50' x 130' storage building at E4641 Pheasant Road, Algoma, WI 54201. Board of Supervisors reviewed Action Report and approved CUP by a 3-0 roll call vote of the Board of Supervisors.

b. **Town Roads & Right of Way Ordinance:** Motion made to approve the Town Roads & Right of Way Ordinance as submitted (Eisenman/ Nowak). Motion carried.

c. **PC Chairman Report:** While out of state for the month of March was in contact by phone with Zoning Administrator Jerabek and Chairman Jerabek re: 3.22.23 PC Meeting/Hearings, wrote CUP for T. Jorgensen and Site Plan Review for ELNA, attended 3.22.23 PC meeting/hearing for T. Jorgensen, Town Roads & Right of Way Ordinance hearing and ELNA Farms Site Plan Review by Zoom. April 19, 2023 PC meeting scheduled for Kinnard /Sedron at 7:00pm and CUP Hearing for ELNA Farms at 8:15pm. Sagrillo requested ARPA Well Grant information be posted at town hall in time for election on 4.4.23.

X. **Public Comment:** Clerk read letter addressed to Supervisor Nowak re: his campaign letter. Dave Routhieaux noted road damage on corner of Cherry & Pheasant. Chairman Jerabek also was aware of road damage on Hawk and Pheasant.

XI. Board Discussion:

a. **Proposed Initial Resolution for Coleman Ponderosa & Dairy Dreams, LLC Bond Financing:** Jason Grubbs of Frazer Lanier Co and Lynda Templen of Husch Blackwell LLP attended meeting by Zoom to explain request for "Consideration of an Initial Resolution Regarding Solid Waste Disposal Revenue Bond Financing for Coleman Ponderosa LLC and Dairy Dreams, LLC Project". Information with respect to the job impact of the project will be available at the time of consideration of the Initial Resolution. A public hearing would follow passing of the initial resolution. Getting two bonds would be cost prohibitive to the projects, but because tax code allows for special projects to utilize tax exempt bonds. The Initial Resolution is not a commitment to issue bonds, but merely evidences of the Town of Lincoln's approval that the Town of Pound shall be the conduit issuer of the Bonds. Outside legal counsel was encouraged. Templen agreed to Chairman Jerabek's request to have legal fees paid by Borrower not to exceed \$10,000. Motion made to seek legal advice at no cost to the Town of Lincoln (Nowak/Eisenman). Motion carried 3-0.

b. **Algoma Fire & Rescue, upcoming and previous meetings:** Chairman Jerabek created and reviewed document (attached) to compare what local municipalities were charged by Algoma and Luxemburg by population, equalized value and to include new fire truck and new fire building, Algoma's budget is higher than Luxemburg which serves 80% more people. Town of Lincoln has a vote for Luxemburg spending, but no vote in Algoma budgeting. A special meeting will be held at Lincoln Town Hall on 4.17.23 at 6:30pm for officials from Towns of Ahnapee and Pierce to further discuss fire protection charges.

c. **2023 IOH Meeting:** Chairman Jerabek reviewed topics discussed at IOH meeting on 3.20.23: loud exhaust and covered loads. Jerabek feels the semi traffic has improved on ToL roads (no longer 6-7 trucks at once on roads). Supervisor Nowak will contact three big farms when they start hauling on what routes traveling, where dumping, avoid trucks passing, sand/sawdust at corners. Chairman Jerabek requests spills to be reported to Town Board after DNR, etc. is notified.

d. **Automatic Withdrawal for Internet Bill:** Board had previously discussed automatic payment withdrawals for reoccurring AT&T bill is available and allowed by Wisconsin State statute.

e. Repair/Replacement of Town Hall South Security Light: Security light on south side of town hall building has been out for some time; contractor will try to get replacement under warranty.

f. Maple Road & Pheasant Road Damage: Board discussed and reviewed pictures of damage on town roads (Maple, Hawk, Pheasant, Cherry, and Spruce); Maple Road was not approved for repair by full Board last year. Supervisor Nowak will contact RM Masonry on having road damage caused by snow plow fixed at reduced rate.

g. Snow Plowing: One complaint received on snow plowing on Cherry Road.

XII. Business:

a. Seek Legal Advice on Coleman Ponderosa & Dairy Dreams, LLC Bond Financing: Motion made to seek legal advice on Coleman Ponderosa & Dairy Dreams, LLC Bond Financing at no cost to the Town of Lincoln (Nowak/Eisenman). Motion carried 3-0.

b. Automatic Withdrawal for Internet Bill: Motion made to approve automatic payment withdrawals for reoccurring AT&T bill (Nowak/Eisenman). Motion carried.

c. Repair/Replacement of Town Hall South Security Light: Motion made to approve replacement of light not to exceed \$100 (Nowak/Eisenman). Motion carried.

d. Open Book & Board of Review Mtg Dates: Open Book Meeting will be held by Assessor Joe Jerabek on May 9, 2023 from 1:00pm to 3:00pm. Board of Review Meeting will be held on May 24, 2023 from 6:00 pm, for a minimum of two hours.

e. Snow Plowing: No action necessary.

XIII. Agenda Items for Next Meeting 5.1.23: Algoma Fire & Rescue, Bond Financing for Dairy Dreams, Town Hall Light, Road Damage, Spring Cleaning Date

XIV. Bills: April 2023 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve April 2023 bills (Nowak/ Eisenman). Motion carried 3-0.

XV. ToL Checking Account Audit for Annual Meeting: Board reviewed Bank of Luxemburg checking account and approved audit as complete in preparation for 2023 annual Meeting on 4.18.23.

XVI. Adjournment: 9:49pm. Motion made to adjourn (Nowak/ Eisenman). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon