

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, August 7, 2023

I. The regular meeting was called to order at 7:02p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Town Assessor & Zoning Administrator Joe Jerabek, PC Chairman Mick Sagrillo, Town Constable Larry Paul, County Supervisor Nick Guilette, Lynda Cochart, and Joe Bader of Joe's Landscaping LLC. Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. **August 7, 2023 Agenda:** Motion made to approve August 7, 2023 agenda as submitted (Routhieaux / Strnad). Motion carried 3-0.

III. **Approval of Meeting Minutes:** Motion made to approve July 10, 2023 Regular Meeting minutes as submitted (Routhieaux / Strnad). Motion carried 3-0.

IV. **Treasurer's Report:** Treasurer Strnad gave report on July ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Motion made to approve July Treasurer's Report as submitted (Routhieaux / Strnad). Motion carried 3-0.

V. **Clerk's Report:** Work completed over the last month: forwarded election poll list information to County, made contact w/ two Town Hall renters, issued Kermis liquor license, contacted Kew-Star on publication info, obtained @tn.lincoln.wi.gov emails and passwords for ToL officials, and emailed DNR re: e-recyclers. Correspondence received: August WTA magazine, Algoma Fire & Rescue Revenue & Expenses emailed to BoS, Kew County letter for paving Hwy 54, Sheriff's Report, WPS project survey and DOR tax notices.

VI. **Town Chairman's Report:** Chairman Jerabek reviewed tasks he completed over last month: spoke w/ Supervisor Guilette on status of new jail & any input from ToL residents, received call on manure stacked on Black Ash Rd property & discussed w/ M. Sagrillo, talked w/ L&W on animal number per property, instructed ToL Constable on animal control issue, attended County Board meeting noting very good representation of ToL by Supervisor Nick Guilette, spoke w/ concerned ToL resident re: notice of a contaminated well, spoke with JJ Pagel about calf barn to be covered, AGRIP funding and employee housing, spoke w/ KFI representative on CUP request, Spoke w/ WPS representative on resident hooking up to service, addressed one complaint & one call on manure hauling, took call on burning brush in ToL, notified of 9.20.23 School Board meeting, received request for ToL need for 2024 Bridge Aid and attended 8.7.2023 meeting on paving of Hwy 54.

VII. **County Supervisor's (District 2) Report:** Nick Guilette gave following report: Kewaunee County Administrator retirement and appointment of interim (previous) Administrator and interview committee formed. Bride Aid will be available with 50% reimbursement from the County. RE: New Jail: Guilette had requested feedback from District 2 municipalities on Jail. Sheriff Joski received Venture Architects' letter citing concerns with HVAC, cell size, etc. and a letter from Nancy Thelen, State Jail Inspector re: multi-purpose room, etc. needing to be added. By 12-8 vote, Jail is at a standstill due to non-agreement on financing. M. Sagrillo asked what Guilette's opinion was on Sedron project in relation to dissatisfaction of some residents; resident concerns have been addressed at a County level meeting but regulatory process is not under L&W (County) but may be under EPA or DNR.

VIII. **Zoning:** None.

IX. Planning Commission (PC):

a. **PC Chairman Report** (see attached provided by M. Sagrillo). Sagrillo also reviewed 8.2.2023 PC meeting re: three CUPs and one ordinance.

b. **Site Plan Review & Conditional Use Permit (CUP) for the Fenendael Brothers:** CUP Action Report for Fenendael Brothers' machinery storage sheds reviewed by BoS.

c. **Site Plan Review & Conditional Use Permit (CUP) for El-Na Farms:** CUP Action Report for El-Na Farms' feed storage area and containment structure reviewed by BoS.

d. **Site Plan Review & Conditional Use Permit (CUP) for Kinnard Farms:** CUP Action Report for Kinnard Farms Inc.'s workshop reviewed by BoS.

e. **Ordinance: Changes to the Town Zoning Ordinance Regulating Storage Buildings, Garage, & Workshops:** Next month.

X. **Public Comment:** L. Cochart made comment on pond water pumped into her corn field by Sedron without her knowledge. Equipment was taken out by the time she got there to photograph & very little water was left in pond. No one at Kinnard Farm Inc. could help.

XI. Board Discussion:

a. **Algoma Fire & Rescue, Upcoming & Previous Meetings:** Meeting for Town Chairmen scheduled with M. Murphy of Algoma Fire & Rescue on 8.14.23 at 6:00pm.

b. **Luxemburg Fire and Rescue Meeting:** Quarterly financial report was available for review. Supervisor Routhieaux gave following report on Luxemburg Fire mtg: seven windows approved for replacement, discussed drainage issue around building, discussed Town of Lincoln being accepted back into Luxemburg Fire & Rescue service area, and budget meeting to be held 9.25.2023 at 6:00pm.

c. **Open Meetings Law & Posting/Publications:** Discussion on requirements; Chairman Jerabek will contact WTA for clarification of Class II notice posting & publication.

d. **IOH/Manure Routes:** Discussed speed, safety and weight limits for semi-trucks, manure hauling & transfer sites on approved ToL roads.

e. **GIS IOH/Transfer Site Map Review:** See above.

f. **Highway 54 Paving Information Letter:** Chairman Jerabek attended 8.7.2023 meeting on paving of Hwy 54.

g. **Free E-Waste Processing for Residents:** DNR provided list of registered electronic recyclers for possible future event; info may be included in tax stuffer.

XII. Business:

a. **Ditch Cutting Concerns & Recommendations:** Joe's Landscaping, LLC provided estimate on sign and culvert work. Motion made to use ARPA funds to do sign and culvert work & weed spraying at Town Hall (Jerabek/Routhieaux). Motion carried 3-0. T. Strnad noted Annual Meeting resident request to spray for Phragmites; there is now a Phragmites grant program.

b. **Plan Commission Compensation:** Discussion held on compensating 2nd BoS member to serve on Plan Commission. Motion made to compensate 2nd BoS member to serve on Plan Commission (Jerabek/Strnad). Motion carried 2-0; Supervisor Routhieaux abstained form vote. Motion made to pay Supervisor Routhieaux for Jan-June 2023 PC meetings attended (Jerabek/Strnad). Motion carried 2-0; Supervisor Routhieaux abstained form vote.

c. **September Meeting Date:** Motion made to hold September BoS Meeting on 9.11.2023 (Jerabek/Strnad). Motion carried 3-0.

d. **Conditional Use Permit for the Fenendael Brothers Approval:** Motion made to approve CUP for Fenendael Brothers' machinery storage sheds (Routhieaux / Strnad). Motion carried 3-0.

e. **Conditional Use Permit for El-Na Farms Approval:** Motion made to approve CUP for El-Na Farms' feed storage area and containment structure (Routhieaux / Strnad). Motion carried 3-0.

f. Conditional Use Permit for Kinnard Farms Approval: Motion made to approve CUP for Kinnard Farms Inc.'s workshop (Routhieaux / Strnad).
Motion carried 3-0.

g. Ordinance: Changes to the Town Zoning Ordinance Regulating Storage Buildings, Garage, and Workshops Approval: Next month.

h. IOH/Manure Routes: No further action.

i. GIS IOH/Transfer Site Map Review: No further action.

j. ToL Emergency Management Plan: Plan updated with current ToL officials and signed by Chairman Jerabek.

XIII. Agenda Items for Next Meeting 9.11.23: Algoma Fire & Rescue Meetings; Open Meetings Law & Posting/Publications

XIV. Bills: August 2023 bills were reviewed & check register signed by Board of Supervisors. Motion made to approve August 2023 bills (Strnad/Routhieaux). Motion carried 3-0.

XV. Adjournment: 9:00pm. Motion made to adjourn (Strnad/ Routhieaux). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon