

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, February 5, 2024

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Town Assessor & Zoning Administrator Joe Jerabek, PC Chairman Mick Sagrillo, Town Constable Larry Paul, and Brad LeGreve of the First Responders. Minutes to be taken by Town Clerk, Mary Ann Salmon.

II. February 5, 2024 Agenda: Motion made to approve February 5, 2024 agenda as submitted with addressing *XI. Board Discussion, I. Brad LeGreve Building Permit* before *a. Untidy Yards/Vehicles* (Routhieaux / Strnad). Motion carried 3-0.

III. Approval of Meeting Minutes: Motion made to approve January 8, 2024 Regular Meeting minutes as submitted (Routhieaux/Strnad). Motion carried 3-0.

IV. Treasurer's Report: Treasurer Strnad gave report on January ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Motion made to approve January Treasurer's Report as submitted (Routhieaux / Strnad). Motion carried 3-0. Treasurer Strnad will complete 2023 property tax collection this week; there are a few delinquent payments.

V. Clerk's Report: Work completed over the last month: made contact w/ three Town Hall renters, filed 2% fire dues for Luxemburg Fire Dept., submitted cigarette sales report, mailed out remaining W-2s, filing along w/ W-3, sent election postcards in to County, issued one special assessment letter, resolved website issue w/ Town Web Design and received four absentee ballot requests. Correspondence received: WTA February magazine, Excerpts of Minutes of Meeting of the School Board of the Luxemburg-Casco School District, copy of DNR requested information from Kinnard Farms forwarded to BoS, DOT has recently announced a new program focused on culverts and bridges, Annual Survey of Local Govt. Finances from US Dept. Census Bureau, PILT=Payment in Lieu of Tax info, Presidential Preference Kew County, and Sheriff's report.

VI. Town Chairman's Report: talked to M. Sagrillo twice about Srnka Livestock Siting application, spoke w/ P. Fredrich and Joe Jerabek on county policies re: address assignment, talked to J. VanPay about garbage pickup versus dumpster, spoke to R. Thlahac on if fire audit is warranted, received Apple Road snowplow concerns, discussed Bug Tussel building permit extension request with M. Sagrillo & Joe Jerabek, discussed keeping road clear for medical emergencies w/ A.Monfils, received notice mailbox down 2nd time for year at N7779 Apple Road, M. Bolanger, talked to Supervisor for Town of Red River on Red River & Lincoln Town Line Rd responsibilities & ownership by Towns, addressed school bus stuck on Church Rd w/ R. McClure, received call about taxes & Town Hall drop box, shoveled Town Hall entry & drop box area, spoke w/ R. Vandermause and J. Kinnard on plowing issues, attended 1/22/24 Fire & Rescue meeting w/ Supervisor Routhieaux, scheduled Zoom meeting for Srnka w/ John Roach, addressed N8398 Apple road snow plowing issue, responded to Bug Tussel email and plan commission meeting, reviewed K. McClure questions on rezoning, talked w/ B. LeGreve about appearing on Feb. agenda, talked to B. Paphlam about 2.26.24 IOH meeting at Kew County Highway Dept., spoke w/ J. Brinkman on Algoma referendum to speak at board meeting, emailed w/ J. Fairbankson L-C referendum to speak at board meeting, had discussion w/ D. Look about tree cutting & phragmites treatment options in the ToL, and took call from Delmar Consulting on culvert services.

VII. County Supervisor's (District 2) Report: Supervisor Nick Guilette gave following report: listening session has been held on three possible candidates for Kew County Administrator position & this week's meeting to approve hiring of Jeremy Kral and appointment of Marty Trembl to Highway Commissioner position. Guilette thought hiring a third party to assist in the hiring process was a good move. Park & Rec: tubing hill has been open, skiing hill has been closed this season, ice rink was attempted to be opened but is currently closed. Meeting on 2.7.24 for requested race track proposals & possible approval so track can stay open.

VIII. Zoning: None.

IX. Planning Commission (PC):

a. Resolution #2024-1 Adopting Changes to the ToL ZO on Building Permit Language: Motion made to approve Resolution #2024-1 Adopting Changes to the ToL ZO on Building Permit Language (Routhieaux / Strnad). Motion carried 3-0; resolution signed.

b. PC Chairman Report (see attached). Joe Jerabek noted that Bug Tussel has applied for a permit re: balance of work. Bug Tussel assured Jerabek that rocks, etc. will be cleaned up as required. He will forward names of two residents who still need work completed to Bug Tussel.

X. Public Comment: Brad LeGreve inquired on possible mailings to advertise need for First Responder volunteers, noting the need for volunteers down to age 17 for the First Responders, numbers are at 17/36 and he would appreciate ways to spread the word. He asked about permitting on backyard weddings and asked about any future plans for Bug Tussel to come down Maple Rd. Supervisor Routhieaux asked if donations from Towns are tracked; LeGreve noted donations remain in Town where funds come from and services are purely volunteer with no paid members.

XI. Board Discussion:

a. Untidy Yards/Vehicles: Hwy 54 property is showing progress on cleanup and contact has been made w/ the owner of Cherry Rd property. No progress has been made on Apple Rd property. Shipping containers are not permitted by Zoning Ordinance; letter of non-compliance could be issued or PC could consider a CUP. M. Sagrillo noted a camper trailer on Cty S/ Cty P; no action can be taken.

b. Snow Plowing: Debris needs to be cleared from right-of-ways for snow-plowing and piles of snow need to be pushed into ditch out of right-of-ways.

c. Grading of ToL Roads: BoS will address roads in need of grading.

d. ToL Supervisor Responsibilities: Supervisor Routhieaux will be responsible for IOH issues and Supervisor Strnad will be responsible for garbage / recycling issues. Clerk to update ToL website with new information.

e. Adopt-a -Road: \$6320.07 is left in ARPA funds to be designated for use by 12.31.24. Adopt-a -Road materials could be purchased w/ ARPA funds.

f. ToL Fee Schedule: Tabled until PC works on.

g. Luxemburg-Casco School District Superintendent: L-C operational Referendum: Superintendent Jo-Ellen Fairbanks will present referendum information at March BoS meeting.

h. Algoma School District Superintendent: Potential Referendum: Superintendent Jesse Brinkman will present referendum information at March BoS meeting.

i. Pheasant Road Right-of-Way Damage: Discussion at PC meeting had been held on cause of damage at property now farmed by Srnka Farms; no CUP will be issued until problem is rectified and paid for by Srnka Farms. Chairman Jerabek reviewed damage to right-of-way and top soil deposits due to field plowed and planted into right-of-way.

j. Curbside Pick-up at Residences with Dumpsters Onsite: BoS continues to follow stipulation that all residential properties pay for garbage/recycling containers even if they have a dumpster onsite.

k. Red River & Lincoln Town Line Road Sections Pertaining to Snow Plowing & Maintenance: 6 mile stretch from Cty X to Cty K alternates responsibility every 1.5 miles between the two Towns. Responsibility for brush cutting & snow plowing could be split between the two Towns.

I. Brad LeGreve Building Permit: LeGreve noted first time in 27 years that he has had complaints of mud on the roads, trees down, trailers parked on property and questioned area in right-of-way (33') that he would like to keep cleared.

XII. Business:

a. Untidy Yards/Vehicles: No action taken.

b. Snow Plowing: No action taken.

c. March Regular Meeting Date: Motion made to hold next meeting on March 11, 2024 (Routhieaux/Strnad). Motion carried 3-0.

d. Pheasant Road Right of Way Damage: Chairman Jerabek will follow up with Srnka Farms on damage.

e. Curbside Pick-up at Residences with Dumpsters Onsite: see above discussion.

f. Red River & Lincoln Town Line Road Sections Pertaining to Snow Plowing & Maintenance: Chairman Jerabek will follow up with Red River responsibility for brush cutting & snow plowing

XIII. Agenda Items for Next Meeting 3.11.24: Untidy Yards/ Vehicles; Referendum Information by School Superintendents; Adopt-a-Road; First Responders; Culvert Service; ToL Fee Schedule; Luxemburg & Casco Fire Department Meeting / Donation

XIV. Bills: February 2024 bills were reviewed, approved, and check register signed by Board of Supervisors. Motion made to approve February 2024 bills (Routhieaux / Strnad). Motion carried 3-0.

XV. Adjournment: 8:34pm. Motion made to adjourn (Routhieaux /Strnad). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon