

Town of Lincoln: ToL Board of Supervisors Regular Meeting Minutes, Monday, April 1, 2024

I. The regular meeting was called to order at 7:00p.m. by Town Chairman, Jesse Jerabek with the Pledge of Allegiance recited. Other Board of Supervisors (BoS) present: Dave Routhieaux and Tony Strnad. Public attendance: Town Treasurer Tim Strnad, Town Assessor & Zoning Administrator Joe Jerabek, Brad LeGreve, Steve Alberts, and Joe Bader. Minutes to be written by Town Clerk, Mary Ann Salmon.

II. **April 1, 2024 Agenda:** Motion made to approve April 1, 2024 agenda as submitted (Routhieaux / Strnad). Motion carried 3-0.

III. **Approval of Meeting Minutes:** Motion made to approve March 11, 2024 Regular Meeting minutes as submitted (Routhieaux/Strnad). Motion carried 3-0. Motion made to approve February 21, 2024 Special Meeting minutes as submitted (Routhieaux/Strnad). Motion carried 3-0.

IV. **Treasurer's Report:** Treasurer Strnad gave report on March ToL Income/Interest, Checking, CD, Savings, & Loan accounts. Motion made to approve March Treasurer's Report as submitted (Routhieaux / Strnad). Motion carried 3-0. Treasurer Strnad reported there are now only two delinquent dog licenses.

V. **Clerk's Report:** Work completed over the last month: still working on Green Bay Press Gazette alleged overdue balance, received two calls from possible buyer of Susie's, published liquor licenses, made contact w/ three Town Hall renters, issued one special assessment letter, printed Board of Review materials, prepared documents for Annual Meeting, received 18 of 23 absentee ballots back, picked up balance of election materials and did public test on election machine, delivered funeral floral arrangement, filed Recycling Grant, and published need for First Responder volunteers on website. Correspondence received: Notice of extension to designate ARPA funds, Delmore Consulting advertising, AT&T notice of wireless service discontinuation, and Algoma Fire & Rescue Revenue & Expenditure Report.

VI. **Town Chairman's Report:** submitted the culvert agreement to Delmore Consulting, attended Special Board meeting on 2/21/24, submitted K.Kotarek lawnmower tune-up invoice after speaking w/ him about cutting grass at Town Hall, talked to Joe Jerabek about permitting issues & forwarded Lucas Reid contact info, spoke w/ RM Masonry re: shouldering & list of roads to patch in spring, addressed hit mailbox / policy and road repair on Maple Road, and talked to Jeff Dorner about new Red River Town Hall & sent him Lincoln's plan.

VII. **County Supervisor's (District 2) Report:** None.

VIII. **Zoning:** None.

IX. Planning Commission (PC):

a. **PC Chairman Report** (see attached). Clerk Salmon read the PC Chairman Report in Mick Sagrilo's absence: No rezonings in March. The PC has a public hearing for Srnka's Livestock Siting Application on Wednesday, April 3rd at 7 pm. Oral testimony will be taken at the hearing and written testimony must be received by the Town Clerk no later than 6 pm on April 3rd. Following the hearing, the PC will review the 499 page Livestock Siting Submission against the DATCP checklist and Srnka Farms. This will likely take up the balance of the scheduled meeting time. A future PC meeting will deal with shipping containers and any regulations the PC and town board wish to implement for their siting.

X. **Public Comment:** Adopt-a Road information was provided by Chairman Jerabek to be out at Spring Election on 4.2.24.

XI. Board Discussion:

- a. **Untidy Yards/Vehicles:** No discussion.
- b. **Snow Plowing:** There was one complaint on mailbox knocked down and gravel from shoulder in grass of right-of-way.
- c. **Road Repairs:** Potholes were repaired by RM Masonry & Maintenance excluding those that are the responsibility of Town of Red River. Grading of gravel roads needs to be done. Joe's Landscaping will put together a quote to do grading. RM Masonry & Maintenance inquired about need for shouldering on ToL roads.
- d. **Ditch Cutting & Signs:** Joe's Landscaping provided quotes for 2024 Ditch Cutting (2) and for replacing 17 signs, marking 46 culverts, and spraying signs & culverts for weeds. Also included in quotes was price to remove fence on Black Ash Road. Discussion held on cleanup needed at Srnka's and on Black Ash Rd.
- e. **IOH:** Supervisors Routhieaux reviewed IOH Meeting held with Sheriff Joski: party who approves sand at intersections is responsible for any accidents, to avoid pollution wagons must be covered & loaded to 12" below decking or get fined, engine braking will not be tolerated & is encouraging local dairies to require current exhaust in contracts, and no more than two trucks in line at transfer points.
- f. **Town Hall Grass Cutting / Mower Repair Bill:** K. Kotarek agreed to cut the grass for the 2024 season if his lawn mower tune up bill would be paid by the ToL.
- g. **Town Policy on Mailboxes Hit by Snowplow:** Per State Statute, no obstructions should be pushed into roads or ditches including snow. Discussion held on whether Town is liable or snow plow contractor is negligent. WTA recommends a policy be adopted.
- h. **Storage Pod Discussion in Rs-1 & B1 Zoning:** PC will be addressing this topic.

XII. Business:

- a. **Untidy Yards/Vehicles:** No action.
- b. **Snow Plowing:** No action.
- c. **Road Repairs:** BoS Road Repair Tour date to be determined.
- d. **Ditch Cutting & Signs:** Motion made to accept Joe's Landscaping's ditch cutting quote for \$14,406.75 (Routhieaux / Strnad). Motion carried 3-0. Motion made to accept Joe's Landscaping's quotes for \$4,760 for sign replacement and \$1,165 for spraying signs & culverts. (Routhieaux / Strnad). Motion carried 3-0.
- e. **IOH:** No action.
- f. **Town Hall Grass Cutting / Mower Repair Bill:** Motion made to approve K. Kotarek's lawn mower tune up bill of \$243.36 (Routhieaux / Strnad). Motion carried 3-0.
- g. **Town Policy on Mailboxes Hit by Snowplow:** Motion made to pay \$23.42 for G. Veeseer's damaged mailbox (Routhieaux / Strnad). Motion carried 3-0. Board will ask PC to work on a policy for mailboxes knocked down by snow plows.
- h. **Open Book & Board of Review Dates:** Open Book meeting will be held on May 7, 2024 from 1:00 pm to 3:00pm at Lincoln Town Hall. Taxpayers may appear at this meeting to examine the assessment roll. The Board of Review will meet at Lincoln Town Hall on the 23rd day of May 2024 at 6:00 pm, for a minimum of two hours for the purpose of reviewing and examining the assessment roll of real and personal property.

i. First Responder Volunteer Information at April 2 Election: Brad LeGreve supplied Lincoln-Casco First Responder information to be available at the 4.2.24 Spring Election in hopes of getting more volunteers.

XIII. Agenda Items for Next Meeting 5.6.24: Road Repairs; Right-of-Ways

XIV. Bills: April 2024 bills were reviewed, approved, and check register signed by Board of Supervisors.

XV. ToL Annual Checking Account Audit: Supervisors Routhieux and Strnad audited the 2023 Bank of Luxemburg checking account payments in preparation for the Annual Meeting to be held on 4.9.24.

XVI. Adjournment: 8:34pm. Motion made to adjourn (Routhieux /Strnad). Motion carried 3-0.

Respectfully submitted by Town of Lincoln Clerk, Mary Ann Salmon